

ARTICLE V

GENERAL PROVISIONS

The provisions set forth in this and all other Articles of this Act are limitations on the appropriations made in this Act. It is the purpose of the Legislature in enacting this bill only to appropriate funds and to restrict and limit by its provisions the amount and conditions under which the appropriations can be expended.

PROVISIONS RELATING TO THE POSITION CLASSIFICATION PLAN

Section 1. Except as otherwise specifically provided in this Act, expenditures of appropriations for the salaries of employees in classified positions in all affected agencies named in Article I, II, III, and the Central Education Agency and Schools for the Deaf and Blind in Article IV of this Act, shall be governed by and be in conformity with the provisions of this Section, including the following list of position classification numbers, position titles, salary group allocations, and rates of pay in classification salary schedule hereinafter provided. As used with respect to salary ranges, "minimum" means the lowest rate in a salary range; "midpoint" means the rate designated as Step 4; and "maximum" means the rate designated as Step 7.

DETAILED LISTING OF ALL CLASSIFIED POSITIONS

Class Number	Position Title	Salary Group
0005	Switchboard Operator	03
0008	Switchboard Operator Supervisor	05
0011	Messenger	02
0051	Clerk I	02
0053	Clerk II	04
0055	Clerk III	06
0061	Clerical Supervisor I	06
0063	Clerical Supervisor II	07
0065	Clerical Supervisor III	09
0067	Clerical Supervisor IV	11
0081	Taxpayer Record Analyst	12
0103	Clerk Typist I	03
0106	Clerk Typist II	04
0126	Stenographer I	04
0127	Stenographer II	05
0128	Stenographer III	06
0131	Secretary I	04
0133	Secretary II	05
0135	Secretary III	07
0137	Legal Secretary	09
0138	Administrative Secretary	09
0139	Personal Secretary to the Governor	12
0141	Hearings Reporter I	10
0142	Hearings Reporter II	12
0151	Varitype Operator	06
0161	Teletype Operator	05
0201	Key Punch Operator I	04
0203	Key Punch Operator II	06
0205	Key Punch Operator III	08
0211	Key Punch Supervisor I	09
0213	Key Punch Supervisor II	11
0221	ADP Equipment Operator I	07
0223	ADP Equipment Operator II	09
0225	ADP Equipment Operator III	11
0227	ADP Equipment Operator IV	14
0231	ADP Supervisor I	12
0232	ADP Supervisor II	14

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
0233	ADP Supervisor III	16
0234	ADP Supervisor IV	18
0240	ADP Programmer I	14
0241	ADP Programmer II	16
0242	ADP Programmer III	18
0243	ADP Programmer IV	20
0244	ADP Record Control Clerk I	05
0245	ADP Record Control Clerk II	07
0246	ADP Record Control Clerk III	09
0247	Magnetic Tape Librarian	08
0248	Systems Analyst I	18
0249	Systems Analyst II	20
0250	Systems Analyst III	21
0251	Programmer Analyst I	18
0252	Programmer Analyst II	20
0253	Programmer Analyst III	21
0273	Assistant Director of ADP	21
0274	Director of ADP I	19
0275	Director of ADP II	21
0277	Manager, Receipts and Input Control	17
0279	Assistant Director for MBR Records	19
0280	Program Director, Planning Data Bank	19
0306	Duplicating Machine Operator I	05
0308	Duplicating Machine Operator II	08
0309	Reproduction Equipment Operator I	09
0310	Reproduction Equipment Operator II	11
0311	Reproduction Equipment Operator III	13
0316	Reproduction Equipment Supervisor I	12
0317	Reproduction Equipment Supervisor II	14
0325	Bindery Technician	04
0326	Bookbinder	07
0327	Binder Supervisor	11
0351	Darkroom Technician	04
0361	Photographer I	10
0363	Photographer II	12
0365	Photographer III	14
0367	Photographer IV	16
0376	ID Supervisor, Department of Corrections	13
0382	Laminator Operator II	07
0384	Laminator Supervisor	10
0391	Director, Reproduction, Supply, and Custodial Services Division	16
0401	Deputy Clerk, Court of Civil Appeals	07
0405	Clerk, Court of Civil Appeals	14
0411	Deputy Clerk, Court of Criminal Appeals	09
0415	Clerk, Court of Criminal Appeals	18
0418	Secretary, State Board of Law Examiners	14
0421	Deputy Clerk, Supreme Court	09

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
0425	Chief Deputy Clerk, Supreme Court	14
0429	Clerk, Supreme Court	18
0500	Planning Analyst I	17
0501	Planning Analyst II	19
0502	Planning Officer	21
1001	Accounting Clerk I	04
1002	Accounting Clerk II	06
1003	Accounting Clerk III	08
1046	Assistant Division Director, State Comptroller	20
1050	Director, Tax Division	19
1051	Director, Hearings Division	21
1052	Hearings Examiner III	19
1053	Hearings Examiner II	17
1054	Hearings Examiner I	14
1056	Prehearing Examiner, Industrial Accident Board	20
1059	Taxpayer Compliance Officer I	11
1060	Taxpayer Compliance Officer II	12
1061	Taxpayer Compliance Officer III	14
1063	Taxpayer Compliance Supervisor I	16
1064	Taxpayer Compliance Supervisor II	17
1065	Regional Manager, Field Operations Division	19
1066	Director, Field Operations Division	20
1081	Accounts Examiner I	11
1082	Accounts Examiner II	13
1083	Accounts Examiner III	15
1084	Supervising Auditor I	17
1085	Accounts Examiner, Claims Division	17
1087	Supervising Accounts Examiner	17
1088	Auditor I	12
1089	Auditor II	14
1090	Auditor III	16
1091	Assistant State Auditor I	13
1092	Assistant State Auditor II	15
1093	Assistant State Auditor III	17
1097	Supervising Assistant State Auditor I	19
1098	Supervising Assistant State Auditor II	21
1101	Insurance Examiner I	12
1102	Insurance Examiner II	14
1103	Insurance Examiner III	16
1107	Insurance Examiner IV	18
1108	Supervising Insurance Examiner	19
1111	Supervising Financial Statement Analyst, Board of Insurance	19
1114	Assistant Chief Insurance Examiner	20
1115	Chief Insurance Examiner	21
1121	Experience Rating Supervisor	12
1136	Assistant Director, Registration Division	21
1138	Assistant Director, Enforcement Division	21
1140	Dealer Registration Director	19
1141	Securities Investigator	15
1142	Senior Examiner	19

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
1144	Senior Analyst	19
1145	Securities Analyst I	15
1146	Securities Analyst II	17
1150	Budget Examiner I	14
1151	Budget Examiner II	17
1152	Budget Examiner III	19
1153	Chief Budget Examiner	21
1157	Budget Analyst	19
1161	Accountant I	11
1162	Accountant II	13
1163	Accountant III	16
1164	Chief Accountant I	17
1165	Chief Accountant II	19
1166	Chief Accountant III	20
1185	Director, Records and Accounts Division	20
1191	Receiver, General Land Office	12
1203	Director of School Audits	21
1206	Assistant Director of Auditing, Liquor Control Board	19
1213	Director, Accounts, License and Permit Division, Liquor Control Board	19
1223	Director, Depository Division, Treasury Department	18
1225	Director, Stamp Tax Division, Treasury Department	18
1227	Director of Warrant Division, Treasury Department	18
1236	Production Analyst	11
1241	Manager, Taxpayer Services Section	16
1242	Manager Research Section	16
1243	Manager, Tax Records	18
1245	Director, Technical Services Division	20
1300	State Program Officer	15
1301	State Technical Operations Officer	14
1302	Emergency Information Planner	14
1303	Regional Liaison Officer	14
1308	State Operations Officer	15
1313	Emergency Resources Management Officer	16
1314	Emergency Resources Planning Officer	16
1327	Deputy State Coordinator	17
1329	State Coordinator, Defense and Disaster Relief	19
1355	Governor's Clemency Assistant	12
1358	Executive Staff Assistant	17
1501	Administrative Technician I	08
1502	Administrative Technician II	11
1503	Administrative Technician III	15
1513	Office Services Supervisor I	06
1514	Office Services Supervisor II	09
1515	Office Services Supervisor III	12
1517	Research Assistant, Comptroller	12
1520	Office Systems Specialist	18
1549	Director of Records Services	18
1550	Staff Services Assistant	16
1551	Staff Services Officer I	19
1552	Administrator of Technical Programs I	17

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
1553	Staff Services Officer II	20
1554	Chief of Staff Services	21
1555	Administrator of Technical Programs II	19
1575	Director of Finance	20
1576	Time Distribution Specialist I	13
1577	Time Distribution Specialist II	15
1581	Methods and Procedures Specialist	16
1582	Technical Writer	15
1583	Systems Engineer	18
1584	Administrative Procedures Technician	16
1643	Director, Finance, Audit and Investment	20
1645	Assistant Executive Secretary, VLB	18
1647	Executive Secretary, VLB	20
1648	Secretary to Commissioner, TWRC	15
1656	Director of Business Management, DPW	18
1660	Service Contract Agent	13
1662	Contracting Agent, NGAB	11
1690	Director of Planning Survey Division	21
1701	Personnel Clerk I	04
1702	Personnel Clerk II	06
1703	Personnel Clerk III	08
1711	Personnel Assistant I	11
1712	Personnel Assistant II	13
1721	Position Classification Analyst I	14
1722	Position Classification Analyst II	16
1724	Assistant Classification Officer	19
1726	Personnel Technician	16
1727	Personnel Management Specialist	18
1731	Personnel Officer I	15
1732	Personnel Officer II	16
1733	Personnel Officer III	17
1740	Department Adjutant	18
1747	Director, Personnel and Machine Records	15
1749	Assistant Personnel Director	16
1750	Personnel Director I	18
1751	Personnel Director II	19
1755	Personnel and Wage Administrator, SHD	21
1763	Training Officer, DPS	15
1765	Training Specialist, DPS	14
1766	Director of Training and Staff Development	19
1767	Assistant Director of Training	15
1768	Director of Training	17
1770	Director, Military Operations and Training	18
1781	Test Technician I	12
1782	Test Technician II	16
1787	Assistant Director, Joint Merit System Council	19
1789	Director, Joint Merit System Council	21
1801	Statistical Clerk I	04
1802	Statistical Clerk II	06
1803	Statistical Clerk III	08
1805	Land Inventory and Classification Analyst	12
1807	Nosologist I, Health Department	08
1808	Nosologist II, Health Department	10

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
1811	Statistician I	09
1812	Statistician II	12
1813	Statistician III	15
1815	Rate Statistician	17
1816	Assistant Director, Reports and Statistics	17
1817	Director, Reports and Statistics	19
1820	Chief of Biometrics	18
1831	Traffic Recorder I	05
1832	Traffic Recorder II	06
1833	Traffic Recorder III	08
1834	Traffic Recorder IV	10
1841	Analyst Traffic Survey	06
1845	Traffic Survey Supervisor	14
1853	Manager, Urban Traffic Studies	17
1854	Road Life and Fiscal Manager	18
1855	Assistant Traffic Manager	16
1858	Traffic Manager	18
1861	Coordination, Informational Media	18
1868	Chief of Community Relations	18
1869	Chief of Media Relations	18
1871	Field Records Analyst	09
1881	Travel Counselor I	03
1882	Travel Counselor II	05
1889	Supervisor, Instructional Media Laboratory	16
1890	Journalist I	10
1891	Journalist II	12
1892	Information Specialist I	14
1893	Information Specialist II	16
1897	Industrial Development Specialist	19
1899	Educational Writer	16
1901	Stock Clerk I	02
1902	Stock Clerk II	04
1903	Stock Clerk III	06
1906	Methods Analyst	14
1911	Warehouse Supervisor	09
1915	Warehouse Superintendent	12
1925	Property Inventory Clerk I	03
1926	Property Inventory Clerk II	06
1929	Property Supervisor	09
1931	Property Manager	14
1932	Military Property Auditor	11
1934	Military Property Survey Officer	13
1938	Inspector General	18
1940	Purchasing Clerk	03
1941	Purchaser I	13
1942	Purchaser II	16
1943	Purchaser III	19
1946	Purchasing and Supply Officer I	12
1947	Purchasing and Supply Officer II	14
1950	Assistant Chief Purchasing Division	20
1951	Purchases Inspector I	11
1952	Purchases Inspector II	14
1955	Chief, Inspection and Value Analysis Division	17
1958	Specifications Chief	17
1962	Specifications Technician	14
1963	Procurement Specialist, Highway Department	15

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
1964	Assistant Director, Equipment and Procurement Division	18
1978	Property Acquisition Specialist	14
1979	Purchasing Specialist	15
1980	Chief, Purchasing and Supply Services	18
1985	Economist I	16
1986	Economist II	19
1987	Economist III	21
1988	Revenue Analyst, State Comptroller	19
1989	Chief Revenue and Economic Analyst, State Comptroller	20
2000	Draftsman I	08
2001	Draftsman II	12
2002	Draftsman III	15
2005	Superintendent, Graphic Arts	15
2009	Illustrator I	09
2010	Illustrator II	12
2071	Manufacturing Process and Plant Inspector	15
2075	Inspector of License Plate Manufacturing	09
2078	Chief Inspector of License Plate Manufacturing	12
2081	Material Analyst I	06
2082	Material Analyst II	09
2083	Material Analyst III	14
2096	Chief, Mineral Section	16
2097	Field Boiler Inspector	11
2098	Director of Exploration and Development	18
2099	Chief Boiler Inspector	15
2101	Safety Instructor, Highway Department	15
2105	District Safety Coordinator, Highway Department	13
2117	Engineering Aide I	02
2118	Engineering Aide II	04
2119	Engineering Aide III	06
2120	Engineering Aide IV	08
2121	Engineering Technician I	08
2122	Engineering Technician II	10
2123	Engineering Technician III	12
2124	Engineering Technician IV	14
2125	Engineering Technician V	16
2151	Engineering Assistant I	14
2153	Engineering Assistant II	15
2155	Engineering Assistant III	16
2156	Engineer I	17
2158	Engineer II	18
2159	Superintendent of Utilities	18
2160	Engineer III	19
2162	Engineer IV	20
2164	Engineer V	21
2251	Architect Assistant I	14
2253	Architect Assistant II	15
2256	Architect I	17
2258	Architect II	18
2260	Architect III	19
2262	Architect IV	20
2264	Architect V	21
2351	Geologist Assistant I	14
2353	Geologist Assistant II	15
2356	Geologist I	17

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
2358	Geologist II	18
2360	Geologist III	19
2362	Geologist IV	20
2364	Geologist V	21
2366	Chief of Building Engineering and Management	20
2378	Director of Surveying Division, General Land Office	18
2428	Director, Sales and Leasing Division	18
2451	Landscape Architect Assistant I	14
2453	Landscape Architect Assistant II	15
2456	Landscape Architect I	17
2458	Landscape Architect II	18
2460	Landscape Architect III	19
2462	Landscape Architect IV	20
2464	Landscape Architect V	21
2489	City Planner Consultant	20
2551	Hydrologist Assistant I	14
2553	Hydrologist Assistant II	15
2556	Hydrologist I	17
2558	Hydrologist II	18
2560	Hydrologist III	19
2562	Hydrologist IV	20
2564	Hydrologist V	21
2661	Chemist I	12
2662	Chemist II	15
2663	Chemist III	18
2666	Biochemist	19
2668	Division Supervisor, Chemistry	20
2671	Chemist Toxicologist I	16
2672	Chemist Toxicologist II	17
2675	Supervisor, Toxicology Laboratory	18
2681	Industrial Safety Director	15
2701	Fire Insurance Rater I	09
2702	Fire Insurance Rater II	10
2708	Supervising Fire Insurance Rater	11
2711	District Supervisor, Fire Insurance Rating	14
2713	Territorial Fire Insurance Rater	13
2714	Supervising Fire Rate Director	16
2715	Property Rating Unit Assistant Manager	17
2718	Property Rating Unit Manager	18
2719	Assistant Property Actuary	19
2720	Property Actuary	21
2722	Insurance Risk Classification Specialist I	12
2723	Insurance Risk Classification Specialist II	14
2726	Workmen's Compensation Classification Supervisor	16
2727	Workmen's Compensation Unit Assistant Manager	16
2728	Workmen's Compensation Unit Manager	19
2729	Supervisor, Workmen's Compensation Insurance	14
2731	Rate Actuary	19
2734	Field Analyst	16
2735	Managing Rate Actuary	20
2741	Fire Investigator	14
2745	Fire Prevention Education Specialist	08
2746	Fire and Safety Officer	15

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
2747	Fireworks Supervisor, Board of Insurance	14
2751	Chief of Rate and Policy Division	21
2754	Assistant Claims Supervisor, Board of Insurance	13
2755	Claims Supervisor, Board of Insurance	15
2757	Assistant Manager, Company License Section	15
2758	Manager, Company License Section	17
2765	Assistant Manager, Agent License Section	15
2768	Manager, Agent License Section	17
2771	Insurance Investigator I	10
2772	Insurance Investigator II	14
2778	Practices and Claims Section Manager	17
2781	Hearings Officer, Board of Insurance	20
2790	Policy Analyst I	11
2791	Policy Analyst II	13
2792	Policy Analyst III	15
2793	Supervisor, Life Policy Unit	16
2794	Supervisor, Accident and Health and Group Life Policy Unit	16
2795	Reserve Analyst I	10
2796	Reserve Analyst II	12
2798	Headquarters Section Manager	20
2801	Chief of Actuarial Division	21
2804	Examining Actuary I	15
2805	Examining Actuary II	19
2806	Examining Actuary III	20
2808	Supervising Examining Actuary	20
2809	Managing Actuary	20
2815	Real Estate Examiner, Board of Insurance	15
2821	Policy Technician I	05
2822	Policy Technician II	08
2823	Policy Technician III	10
2831	Insurance Rate Specialist I	08
2832	Insurance Rate Specialist II	10
2835	Retrospective Rate Specialist I	10
2836	Retrospective Rate Specialist II	14
2839	Supervising Insurance Rate Specialist	12
2841	Rate Modification Technician I	08
2842	Rate Modification Technician II	11
2847	Rate Modification Supervisor	13
2851	Line Insurance Specialist I	14
2852	Line Insurance Specialist II	16
2853	Line Insurance Specialist III	18
2869	Manager, Forms Section	19
2870	Director of Automobile Office, Board of Insurance	19
2871	Director of Title Insurance, Board of Insurance	18
2907	Assistant Director, Insurance Division, Highway Department	17
2909	Director, Insurance Division, Highway Department	19
2910	Retirement Analyst I	08
2911	Retirement Analyst II	10
2912	Death and Disability Claims Examiner	08

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
2913	Supervisor, Death and Disability Division	14
2914	Supervisor of Retirement Division	14
2915	Assistant Director for Member Benefits	19
2916	Teacher Retirement Field Representative	15
3001	Interviewing Clerk	05
3003	Youth Program Supervisor	16
3005	Employment Interviewer I	10
3006	Employment Interviewer II	11
3007	Employment Interviewer III	12
3011	Supervising Interviewer	13
3014	Farm Placement Interviewer I	07
3015	Farm Placement Interviewer II	10
3021	Employment Counselor I	12
3022	Employment Counselor II	14
3023	Employment Counselor III	15
3026	Employment Specialist	12
3031	Veterans Employment Representative I	12
3032	Veterans Employment Representative II	13
3035	Minority Groups Representative	17
3036	Employment Security Labor Representative	15
3041	Employment Supervisor I	14
3042	Employment Supervisor II	15
3051	Employment Security Office Manager I	13
3052	Employment Security Office Manager II	14
3053	Employment Security Office Manager III	15
3054	Employment Security Office Manager IV	16
3061	Employment Security Field Assistant	15
3071	Employment Security Assistant District Director	17
3081	Employment Security District Director I	19
3082	Employment Security District Director II	20
3101	Employment Technician I	13
3102	Employment Technician II	14
3103	Employment Technician III	16
3108	Supervisor of Technical Services	17
3111	Farm Placement Specialist I	15
3112	Farm Placement Specialist II	16
3117	Assistant Chief of Farm Placement, TEC	18
3119	Chief of Farm Placement, TEC	21
3121	Placement Specialist I	15
3122	Placement Specialist II	16
3123	Supervisor, Placement Field Services	17
3127	Assistant Chief of Placement, TEC	18
3129	Chief of Placement, TEC	21
3131	Employment Research Specialist	16
3133	Manpower Training Specialist	14
3134	Manpower Training Coordinator	17
3135	District Trainer I	13
3136	District Trainer II	14
3141	Labor Market Analyst I	12
3142	Labor Market Analyst II	13
3143	Labor Market Analyst III	15
3148	Supervising Labor Market Analyst	16

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
3151	Unemployment Insurance Claims Examiner I	10
3152	Unemployment Insurance Claims Examiner II	12
3153	Unemployment Insurance Claims Examiner III	13
3158	Supervising Unemployment Insurance Claims Examiner	14
3161	Veterans Insurance Officer	15
3171	Unemployment Insurance Specialist I	15
3172	Unemployment Insurance Specialist II	16
3174	Supervisor, Unemployment Insurance Field Service	17
3177	Supervisor, Non-Monetary Determinations	15
3184	Unemployment Insurance Supervisor	17
3190	Appeals Referee I, TEC	13
3191	Appeals Referee II, TEC	14
3192	Appeals Referee III, TEC	16
3193	Assistant Supervisor of Appeals, TEC	17
3194	Supervisor of Appeals, TEC	20
3195	Unemployment Tax Supervisor, TEC	16
3196	Unemployment Tax Collector Supervisor, TEC	15
3197	Assistant Chief of Unemployment Insurance, TEC	18
3198	Chief of Unemployment Insurance, TEC	21
3199	Assistant Chief of Tax, TEC	18
3200	Chief of Tax, TEC	21
3201	Deputy Assistant Administrator	21
3202	Assistant Chief of Special Programs, TEC	18
3203	Chief of Special Programs, TEC	21
3206	Premises Specialist	14
3207	Assistant Supervisor of Premises, TEC	17
3208	Supervisor of Premises	19
3211	Unemployment Tax Specialist I	15
3212	Unemployment Tax Specialist II	16
3214	Supervisor, Unemployment Tax Field Service	17
3218	Civil Defense Manpower Specialist	14
3221	Employment Security Program Advisor	19
3401	Inspector, Boxing and Wrestling Laws	08
3411	Supervisor, Boxing and Wrestling Laws	12
3421	Investigator, Labor Laws	10
3428	Director of Employment Agencies	15
3430	Regional Manager, Bureau of Labor Statistics	15
3500	Research Assistant, Hearings	17
3501	Legal Examiner	21
3531	Attorney I	14
3532	Attorney II	15
3533	Attorney III	17
3534	Legal Clerk I	14
3535	Legal Clerk II	15
3536	Legal Clerk III	17
3537	Legal Clerk IV	18
3538	Legal Clerk V	19
3539	Legal Clerk VI	21
3541	Administrative Assistant, State Supreme Court	15
3605	Legal Counselor	19
3606	Assistant General Counsel	18
3607	General Counsel	21
3613	Charter Examiner	16
3618	Director, Charter Division	18
3621	Appraiser I	12
3622	Appraiser II	13

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
3623	Appraiser Supervisor	16
3624	Veterans Consultant	12
3637	Legal Consultant, Health Department	19
3643	Investigator	12
3645	Examiner, Water Rights Commission	18
3647	Assistant Chief Examiner, Water Rights Commission	20
3677	Chief of License Division	20
3701	Right of Way Appraiser I	13
3702	Right of Way Appraiser II	15
3705	Right of Way Appraiser III	19
3721	Right of Way Agent I	12
3722	Right of Way Agent II	14
3723	Right of Way Agent III	16
3726	Right of Way Agent IV	18
3741	Right of Way Utility Agent I	11
3742	Right of Way Utility Agent II	13
3743	Right of Way Utility Agent III	16
3746	Right of Way Utility Agent IV	18
3754	Right of Way Research Administrator	18
3776	Senior Investigator-Examiner, Securities Board	17
3780	Right of Way Attorney I	14
3781	Right of Way Attorney II	15
3783	Right of Way Attorney III	19
3790	Right of Way Disbursement Assistant I	12
3791	Right of Way Disbursement Assistant II	13
3797	Superintendent of Contracts	18
3800	Collection Officer	13
3801	Claims Representative	15
4008	Public Health Nutrition Assistant	12
4010	Nutrition Consultant, Health Department	17
4011	Public Health Nutritionist I	14
4012	Public Health Nutritionist II	16
4013	Public Health Investigator I	12
4014	Public Health Investigator II	13
4017	Supervising Inspector, Public Health	15
4021	Medical Records Clerk	06
4024	Supervising Clerk, Medical Registry	09
4027	Chronic Disease Technician	12
4028	Tuberculosis Field Worker	11
4029	Staff Psychologist, Health Department	16
4031	Chief Psychologist - State, Health Department	20
4032	Chief Psychologist - Clinic, Health Department	19
4033	Consultant Psychologist, Health Department	18
4035	Special Project Director	21
4037	Environmental Health Specialist I	12
4038	Environmental Health Specialist II	13
4039	Environmental Health Specialist III	15
4040	Environmental Health Specialist IV	17
4041	Visual Education Specialist	11
4045	Production Consultant, Health Education Aids	13
4047	Supervisor, Film Library and Literature Distribution	12
4051	Instructor, Public Health Education	11
4052	Specialist, Child Health I, Health Department	13
4053	Specialist, Child Health II, Health Department	15
4054	Specialist, Child Health III, Health Department	17

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
4056	Health Program Specialist, Health Department	17
4075	Director, Public Health Education	19
4091	Assistant Director, Crippled Childrens Division, Health Department	19
4108	Sanitation Inspector I	07
4109	Sanitation Inspector II	11
4111	Sanitarian I	12
4112	Sanitarian II	13
4113	Sanitarian III	15
4115	Chief Sanitarian	17
4121	Meat Inspector I	08
4122	Meat Inspector II	11
4123	Meat Inspector III	13
4124	Veterinarian I, Public Health	16
4125	Veterinarian II, Public Health	18
4127	Veterinarian III, Public Health	19
4131	Inspector I, Food and Drug	12
4132	Inspector II, Food and Drug	13
4133	Inspector III, Food and Drug	15
4134	Inspector IV, Food and Drug	17
4136	Assistant Director, Food and Drug Division	20
4141	Inspector, Barber and Beauty Shops and Schools	09
4152	Director, Bedding Division, Department of Health	21
4160	Consultant, Hospital Administration	20
4171	Inspector I, Public Health	12
4172	Inspector II, Public Health	13
4173	Supervising Inspector, Health Department	15
4191	Investigator, Medical Practices I	13
4192	Investigator, Medical Practices II	15
4199	Investigator, Dental Board	16
4201	Laboratory Worker	02
4203	Laboratory Assistant I	03
4204	Laboratory Assistant II	05
4206	Laboratory Technician I	07
4207	Laboratory Technician II	09
4209	Cytotechnologist (ASCP)	09
4211	Rabies Laboratorian	12
4215	Med. Technologist Trainee	03
4216	Medical Technologist I (ASCP)	10
4217	Medical Technologist II (ASCP)	12
4218	Medical Technologist III (ASCP)	14
4221	Bacteriologist I	12
4222	Bacteriologist II	15
4223	Bacteriologist III	18
4225	Division Supervisor, Bacteriology and Serology	20
4227	Entomologist I	12
4228	Entomologist II	15
4229	Entomologist III	18
4231	Division Supervisor, Entomology	20
4233	Immunologist I	12
4234	Immunologist II	15
4235	Immunologist III	18

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
4237	Division Supervisor, Immunology	20
4239	Parasitologist I	12
4240	Parasitologist II	15
4241	Parasitologist III	18
4243	Division Supervisor, Parasitology	20
4245	Serologist I	12
4246	Serologist II	15
4247	Serologist III	18
4249	Virologist I	12
4250	Virologist II	15
4251	Virologist III	18
4253	Division Supervisor, Virology	20
4255	Supervisor, Media and Glassware, Health Department	15
4257	Laboratory Consultant	18
4261	Laboratory Veterinarian	18
4281	Supervisor of Laboratories, Animal Health Commission	12
4289	X-Ray Trainee	02
4290	X-Ray Assistant	03
4291	X-Ray Technician I	06
4292	X-Ray Technician II	08
4293	X-Ray Technician III	11
4295	Mobile Unit X-Ray Worker	08
4298	Electroencephalograph Technician	09
4313	Occupational Therapist I	11
4314	Occupational Therapist II	14
4326	Registered Physical Therapist	13
4348	Therapy Technician Student	02
4349	Therapist Technician Assistant	03
4350	Therapist Technician I	05
4351	Therapist Technician II	07
4352	Therapist Technician III	09
4354	Registered Therapist I	09
4355	Registered Therapist II	11
4356	Registered Therapist III	13
4358	Supervisor of Rehabilitation Therapies	14
4371	Administrative Assistant	17
4374	Attendant Supervisor I	05
4375	Attendant Supervisor II	06
4377	Attendant, Maximum Security Ward	03
4378	Charge Attendant, Maximum Security Ward	05
4379	Supervisor, Maximum Security Ward	07
4380	Attendant I	02
4381	Attendant II	03
4382	Charge Attendant	04
4384	Nurse I	09
4385	Nurse II	11
4386	Nurse III	14
4387	Nurse IV	16
4388	Nurse V	18
4389	Assistant Director, Departmental Nursing	19
4390	Director, Departmental Nursing	20
4411	Licensed Vocational Nurse	04
4413	Medical Assistant	11

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
4421	Tuberculosis Nurse I, Registered	05
4422	Tuberculosis Nurse II, Registered	06
4424	Pulmonary Physiol. Technician	09
4425	Inhalation Therapist	09
4430	Student Nurse	02
4436	Supervisor of Nurses, Department of Corrections	11
4465	Director, Student Life and Training	16
4466	Assistant Director, Student Life and Training	13
4467	Associate Director of Vocational Nurse Training	15
4468	Director of Vocational Nurse Training	17
4481	Dental Assistant	04
4484	Dental Lab Technician	12
4488	Dental Hygienist I, Health Department	10
4489	Dental Hygienist II, Health Department	14
4498	Pharmacist, Registered	16
4501	Custodial Officer I	07
4502	Custodial Officer II	08
4503	Custodial Officer III	09
4509	Security Guard	07
4535	Lieutenant of Custodial Officers	10
4536	Captain of Custodial Officers	11
4537	Major of Custodial Officers	14
4550	Assistant Warden	15
4556	Warden I	17
4558	Warden II	18
4608	Superintendent, Canning Plant	14
4612	Superintendent, Brick Plant	15
4618	Superintendent, Packing Plant	14
4634	Marketing Agent, Department of Corrections	16
4640	Sales Co-ordinator, Department of Corrections	14
4645	Industrial Management Assistant	18
4646	Industrial Supervisor I	10
4647	Industrial Supervisor II	11
4648	Industrial Supervisor III	12
4649	Industrial Supervisor IV	14
4650	Industrial Supervisor V	16
4651	Industrial Supervisor VI	17
4652	Textile Mill Superintendent	18
4658	Superintendent of Gins	14
4665	Foreman, Livestock and Poultry Operation	07
4667	Assistant Manager, Livestock and Poultry Production	15
4668	Manager, Livestock and Poultry Production	17
4674	Unit Agricultural Supervisor	11
4675	Supervisor, Heavy Equipment, Department of Corrections	12
4683	Manager, Edible Crops	17
4684	Supervisor, Field Crop Production	17
4685	Farm Manager	14
4687	Supply Distribution Coordinator, Department of Corrections	09
4688	Agricultural Planning Engineer, Department of Corrections	15
4702	Assistant Recreation Supervisor	09

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
4703	Recreations Supervisor	11
4705	Educational and Recreational Supervisor	11
4716	Sociologist I	10
4718	Sociologist II	12
4721	Assistant Director, Classification and Records	15
4723	Director, Classification and Records	17
4731	Instructor, Vocational Education	10
4733	Assistant Director, Vocational Education	14
4734	Director, Vocational Education	15
4735	Education Consultant	14
4737	Assistant Director of Education, Department of Corrections	14
4738	Director of Education, Department of Corrections -	17
4741	Alcoholism Counselor I	11
4742	Alcoholism Counselor II	12
4743	Director of Alcoholism Counseling	13
4744	Supervising Counselor	13
4750	Commissary Clerk	06
4751	Commissary Manager	07
4752	Canteen Manager I	10
4753	Canteen Manager II	13
4754	Coordinator, Canteen Operations	16
5001	Public Welfare Worker I	10
5002	Public Welfare Worker II	11
5003	Public Welfare Worker III	12
5006	Public Welfare Supervisor I	14
5007	Public Welfare Supervisor II	15
5008	Welfare Training Specialist I	16
5009	Welfare Training Specialist II	17
5011	Public Welfare Case Analyst I	14
5012	Public Welfare Case Analyst II	16
5013	Director, Nursing Home Service	18
5014	Welfare Program Consultant	17
5031	Welfare Program Director I	16
5032	Welfare Program Director II	17
5033	Welfare Program Director III	18
5041	Public Welfare Administrator I	18
5042	Public Welfare Administrator II	19
5043	Public Welfare Administrator III	20
5044	Public Welfare Administrator IV	21
5045	Child Welfare Clinical Psychologist	15
5050	Assistant Director of Program Administration, Public Welfare	21
5051	Social Security Field Representative, DPW	14
5053	Assistant Director, Social Security, DPW	17
5054	Director, Social Security Division, DPW	19
5059	Rehabilitation Technician I	11
5060	Rehabilitation Technician II	13
5061	Disability Determination Officer	16
5062	Vocational Rehabilitation Counselor I	15
5063	Vocational Rehabilitation Counselor II	16
5064	Director, Disability Determination	20
5065	Assistant Director, Vocational Rehabilitation	18
5066	Director, Vocational Rehabilitation	21
5067	Assistant Director, Disability Determination	19
5068	Supervising Counselor	17

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
5069	Consultant, Physically Handicapped	18
5071	Surplus Commodity Distributor	11
5072	Commodity Distribution Inspector	12
5073	Field Supervisor, Commodity Distribution	14
5076	Assistant Director, Commodity Distribution	17
5079	Director, Commodity Distribution	19
5081	Chaplain I	13
5082	Chaplain II	16
5083	Chaplain III	18
5084	Chaplain Coordinator	19
5091	Appeals Analyst, Department of Public Welfare	14
5092	Assistant Appeals Director, DPW	17
5093	Appeals Director, Department of Public Welfare	19
5111	Veterans Service Officer	12
5113	Supervising Veterans Service Officer	15
5116	Assistant Director, Veterans Affairs Commission	15
5118	Rehabilitation Interviewing Clerk	09
5150	Parole Analyst	16
5151	Parole Officer I	13
5152	Parole Officer II	14
5153	Parole Supervisor	16
5163	Institutional Parole Supervisor	16
5165	Parole Staff Supervisor	16
5181	Director, Division of Parole Supervision	21
5199	Youth Activities Supervisor I	06
5200	Youth Activities Supervisor II	08
5201	Houseparent I	06
5203	Houseparent II	08
5210	Director of Cottage Life	13
5211	Caseworker I	09
5212	Caseworker II	12
5213	Caseworker III	15
5214	Chief of Case Work Services	20
5215	Medical Caseworker/Psychiatric Caseworker	18
5216	Caseworker Assistant	06
5238	Dean of Students	13
5240	Assistant Volunteer Coordinator	09
5241	Coordinator for Volunteer Services	13
5243	Chief of Volunteer Services	16
5248	Clinical Psychologist Student	03
5249	Clinical Psychologist Intern	05
5250	Psychologist	16
5252	Psychological Assistant, Health Department	12
5253	Clinical Psychologist	17
5257	Consultant Psychiatric Social Worker, Health Department	19
5261	Mental Health Research Assistant	14
5263	Mental Health Research Consultant, Health Department	20
5266	Research Assistant I, TRIMS	16
5267	Research Assistant II, TRIMS	20
5268	Research Technician I, TRIMS	06

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
5269	Research Technician II, TRIMS	12
5298	Chief Psychiatric Social Worker--State, Health Department	20
5350	Director, Blind Services	17
5351	Rehabilitation Teacher I	10
5352	Rehabilitation Teacher II	12
5353	Caseworker, Visually Handicapped Children, Commission for the Blind	12
5354	Rehabilitation Caseworker	14
5356	Preschool Counselor for the Blind	11
5358	Vocational Counselor for the Blind	15
5365	Special Placement Representative, Commission for the Blind	12
5371	Vending Stand Supervisor, Commission for the Blind	10
5373	Supervisor, Business Enterprises Program	17
5375	Supervisor of Physical Restoration	17
5377	Supervisor, Field Operations, Commission for the Blind	18
5378	Coordinator of Rehabilitation	16
5379	Supervisor, Home Industries and Home Teachers	12
5380	Director of Field Staff, Blind Commission	18
5401	Program Coordinator, Commission on Alcoholism	14
5411	Field Representative, Commission on Alcoholism	13
5412	Assistant Alcoholism Education Director, Commission on Alcoholism	15
5414	Alcoholism Education Director	17
5501	Community Service Aide I	02
5502	Community Service Aide II	04
5503	Community Service Aide III	06
5504	Welfare Services Technician I	07
5505	Welfare Services Technician II	09
6005	Patrolman, Public Safety	11
6009	Sergeant, Public Safety	14
6013	Lieutenant, Public Safety	15
6017	Captain, Public Safety	17
6047	Supervisor, Motor Carrier Lease Section	14
6048	Pilot Investigator	15
6049	Senior Pilot Investigator, DPS	17
6061	Texas Ranger	14
6062	Sergeant, Texas Rangers	15
6065	Captain, Texas Rangers	17
6071	Narcotics Agent I	14
6072	Narcotics Agent II	15
6076	Supervisor of Narcotics Section	18
6081	Agent Investigator I	14
6082	Agent Investigator II	15
6083	Assistant Supervisor, Intelligence Section	16
6084	Supervisor of Intelligence Section	18
6099	Communications Center Specialist	07
6101	Radio Operator I	09
6102	Radio Operator II	11
6106	Supervising Radio Operator	13
6107	Supervisor, Message Center	15
6108	Regional Communications Supervisor	15
6111	Polygraph Operator I	13

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
6112	Polygraph Operator II	15
6121	Fingerprint Expert I	09
6122	Fingerprint Expert II	11
6126	Latent Fingerprint Expert	14
6128	Manager, Fingerprints and Criminal Records	16
6133	Manager of Laboratories, Public Safety	19
6141	Handwriting Expert I	11
6142	Handwriting Expert II	12
6145	Handwriting Expert III	15
6151	Firearms Expert I	10
6152	Firearms Expert II	12
6153	Firearms Expert III	15
6157	Special Assistant, Identification and Criminal Records	15
6159	Modus Operandi Section Supervisor	16
6161	Evaluator I	10
6162	Evaluator II	12
6163	Evaluator III	14
6166	Manager, Driver Improvement and Control	16
6173	Manager, License Issuance and Driver Records	17
6176	Manager, Safety Responsibility	18
6201	Regional Adjutant	14
6206	Regional Commander	21
6211	Inspector, Department of Public Safety	18
6212	Chief, Inspection and Planning Division, DPS	21
6213	Chief, Identification and Criminal Records Division, DPS	21
6214	Chief of Fiscal Affairs, DPS	21
6215	Chief, Driver and Vehicle Records Division, DPS	21
6301	Alcoholic Beverage Tax Collector I	07
6302	Alcoholic Beverage Tax Collector II	09
6308	Supervisor, Alcoholic Beverage Tax Collectors	13
6311	Inspector I, Alcoholic Beverage Laws	11
6312	Inspector II, Alcoholic Beverage Laws	12
6314	Supervisor of Marketing Practices, Liquor Control Board	16
6315	Assistant Supervisor of Marketing Practices, Liquor Control Board	15
6316	Supervisor, Licenses and Permits, Liquor Control Board	17
6320	Assistant District Supervisor, Enforcement, Liquor Control Board	15
6322	District Supervisor, Enforcement, Liquor Control Board	16
6323	Supervisor, Investigations, Liquor Control Board	15
6600	Assistant Rate Director, RRC	21
6601	Transportation Analyst I	12
6602	Transportation Analyst II	17
6603	Transportation Analyst III	19
6605	Supervisor, Motor Carrier Permits and Licenses	16
6615	Proration Analyst	15
6638	Assistant Director, Production and Proration	18
6639	Director, Production and Proration	20

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
6645	Director, Liquid Petroleum Gas Division	20
6655	Director, Gas Utilities Division, RRC	20
6675	Secretary, Railroad Commission	12
6705	Chief Investigator, Motor Vehicle Division	18
6706	Motor Vehicle Title Specialist	07
6707	Supervisor, Motor Vehicles Section	17
6711	Chief of Vehicle Titles	18
6715	Motor Vehicle Transfer Analyst	12
6721	Chief of Vehicle Registration	18
6745	Field Representative, Real Estate Commission	13
7001	Director, Staff Development	21
7002	Director, Educational Personnel Development	21
7003	Director of Special Education	21
7004	Business Manager	21
7005	Educational Program Director	19
7006	Director, Vocational Education Research Coordination Unit	20
7007	Director of Adult Education	20
7008	Director of Planning Resources	21
7009	Director, Instructional Media Division	20
7010	Consultant, Instructional Services	17
7011	Chief Consultant, Instructional Services	18
7012	Assistant Investment Officer	21
7013	Instructional Media Technician	14
7014	Operations Director I	19
7015	Operations Director II	20
7020	Area Supervisor, Home and Family Life Education	17
7026	Assistant Director, Home and Family Life Education	18
7030	Consultant, School Lunch Program	16
7031	Chief Consultant, School Lunch Program	17
7035	Consultant, School Transportation	16
7036	Chief Consultant, School Transportation	18
7037	Consultant, School Administration	18
7069	Director, Division of School Accreditation	21
7089	Director, Guidance and Supervision	20
7100	Manager, Textbook Depository	11
7103	Supervisor, Textbook Distribution	17
7104	Assistant Director, Textbooks	19
7110	Chief Consultant, Publications	17
7113	Chief Editorial Consultant	17
7115	Director, Textbooks and Instructional Materials	20
7117	Child Accounting Specialist	17
7118	Chief Consultant, Reports and Statistics	17
7119	Director of Research	19
7120	Director of Teacher Education	21
7121	Administrative Assistant, Instruction	17
7125	Coordinator, Vocational-Technical Education (Junior Colleges)	21
7126	Director, Vocational Program Development	21
7127	Director, Program Planning	21
7137	Assistant Director, Administrative Services	19
7138	Director, Administrative Services	20
7200	Director, Dissemination	21

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
7201	Director, Educational Assessment and Evaluation	21
7202	Director, Internal Management	21
7203	Director, Vocational Education Assessment	20
7204	Director, Instructional Program Development	21
7206	Director, Educational Management Information Center	21
7208	Director, Program Funds Management	21
7210	Director, Program Approvals - Funds Management	20
7212	Director of Title III, Elementary and Secondary Education Act	21
7213	Director, Special Programs	21
7214	Director, Research, Analysis and Statistics	21
7313	Good Neighbor Commission Education Director	08
7315	Assistant State Archaeologist	17
7401	Librarian I	10
7402	Librarian II	12
7403	Librarian III	15
7411	Archivist	10
7412	Director, State Archives	17
7413	Translator, Spanish	10
7425	Assistant Director of Field Services	16
7426	Director of Field Services, State Library	18
7435	Assistant Director, Legislative Reference Library	13
7437	Records Preservation Officer	17
7439	Director of Technical Services	17
7440	Director of Reference Services	17
7441	Assistant Director of Field Operations	18
7450	Medical Librarian	05
7451	Medical Records Technician	08
7452	Medical Records Librarian Registrar	13
7453	Medical Records Librarian Supervisor	17
7500	Fish and Wildlife Technician I	07
7501	Fish and Wildlife Technician II	09
7511	Game Management Officer I	10
7512	Game Management Officer II	12
7513	Game Management District Supervisor	15
7515	Trapper	03
7518	Trapper Supervisor	10
7523	Wildlife Exhibit Supervisor	12
7528	Fish Hatchery Superintendent	13
7540	Biology Field Worker, Conservation	05
7542	Biologist I, Conservation	12
7543	Biologist II, Conservation	14
7545	Airplane Pilot, Conservation	12
7549	Biologist III, Conservation	16
7555	Regional Information and Education Officer	16
7586	Director of Programs	20
7601	Farm Hand I	02
7602	Farm Hand II	03
7605	Farmer	04
7610	Agricultural Supervisor	08
7615	Central Hog Farm Supervisor	13

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
7620	Agriculture Inspector I	12
7621	Agriculture Inspector II	14
7622	Agriculture Inspector III	16
7626	Screwworm Investigator	08
7627	Screwworm Supervisor Technician	10
7628	Brucellosis Technician	09
7630	Livestock Inspector I	06
7631	Livestock Inspector II	08
7633	Veterinarian I, Animal Health Commission	16
7634	Veterinarian II, Animal Health Commission	18
7635	Chief of Horticulture and Plant Quarantine Division	19
7637	Director, Inspection and Regulations	16
7638	Veterinarian, Department of Corrections	16
7641	Supervising Veterinarian	19
7680	Market News Specialist	09
7683	Market News Manager	14
7701	Seed Analyst I	06
7702	Seed Analyst II	12
7703	Seed Analyst III	14
7704	Seed Analyst IV	16
7710	Chief, Seed Division	19
7715	District Supervisor, Department of Agriculture	17
7716	Chief of Consumer Protection Division, Department of Agriculture	19
7717	Fiscal Director, Department of Agriculture	19
7721	Chief of Marketing Division	19
7722	Marketing Specialist I	12
7723	Marketing Specialist II	14
7724	Marketing Specialist III	16
7725	Chief of Administrative Services, Department of Agriculture	19
7726	Marketing Specialist IV	18
7730	Agronomist I	12
7731	Agronomist II	15
7732	Agronomist III	18
7741	Soil Conservationist	16
7742	Assistant Executive Director, Soil Conservation Board	17
7805	Operations and Maintenance Supervisor	18
7816	Park Attendant I	05
7817	Park Attendant II	07
7818	Park Attendant III	09
7821	Park Superintendent I	11
7823	Park Superintendent II	14
7825	Park Superintendent III	15
7830	Interpretation Planner	15
7832	State Park Coordinator	18
8001	Janitor	02
8005	Maid	02
8009	Assistant Building Custodian	03
8010	Building Custodian	05
8015	Building Superintendent	08
8023	Homemaker	02
8025	Housekeeper, Governor's Mansion	04
8031	Groundskeeper I	02

DETAILED LISTING OF ALL CLASSIFIED POSITIONS

Class Number	Position Title	Salary Group
8032	Groundskeeper II	05
8035	Elevator Operator	02
8044	Watchman I	02
8045	Watchman II	03
8046	Watchman III	05
8048	Mansion Gardener	03
8049	Mansion Security Officer	10
8050	Security Officer I	04
8051	Security Officer II	06
8052	Security Officer III	08
8102	Food Service Worker I	02
8103	Food Service Worker II	03
8110	Meat Cutter	04
8115	Cook I	02
8116	Cook II	03
8117	Head Cook I	04
8118	Head Cook II	06
8125	Cook, Governors Mansion	03
8149	Assistant Food Service Manager	07
8150	Food Service Manager I	11
8151	Food Service Manager II	13
8153	Chief of Food Service Management	16
8160	Dietitian I	11
8161	Dietitian II	13
8165	Chief Dietitian	15
8202	Seamstress	02
8203	Sewing Room Supervisor	06
8205	Mattress Maker I	03
8206	Mattress Maker II	04
8210	Shoe Repairman	04
8249	Washman	05
8251	Laundry Worker	02
8255	Laundry Foreman	06
8260	Laundry Manager I	08
8261	Laundry Manager II	10
8280	Superintendent of Laundries	14
8301	Barber I	05
8302	Barber II	06
8310	Cosmetologist I	04
8311	Cosmetologist II	05
9001	Helper, Maintenance and Construction	03
9003	Laborer	02
9033	Superintendent of Electrical Maintenance	16
9034	Air Conditioning and Boiler Operator I	05
9035	Air Conditioning and Boiler Operator II	07
9036	Air Conditioning and Boiler Operator III	09
9037	Air Conditioning and Boiler Operator IV	12
9039	Chief Air Conditioning and Boiler Operator, Board of Control	15
9041	Maintenance Mechanic I	06

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
9042	Maintenance Mechanic II	08
9043	Maintenance Mechanic III	09
9045	Refrigeration Mechanic Specialist	16
9047	Air Conditioning Mechanic I	11
9048	Air Conditioning Mechanic II	12
9049	Air Conditioning Mechanic III	14
9050	Chief Air Conditioning Mechanic	15
9051	Maintenance Foreman I	10
9052	Maintenance Foreman II	12
9053	Maintenance Foreman III	14
9085	Plant Engineer I	14
9086	Plant Engineer II	16
9087	Plant Engineer III	18
9089	Assistant Chief, Renovation and Equipment	19
9090	General Construction Inspector	18
9091	Chief, Construction and Inspection	20
9092	Specification Analyst	16
9093	Chief, Renovation and Equipment	20
9094	Building Manager, TEC	14
9095	State Building Manager	20
9096	Clerk of the Works I	15
9097	Clerk of the Works II	18
9098	Supervisor of Construction	13
9099	Superintendent of Building and Equipment, Department of Corrections	15
9101	Marine Maintenance Supervisor	13
9122	Locksmith and Cabinetmaker	09
9124	Exterminator	11
9201	Tunnel Guard I	07
9202	Tunnel Guard II	09
9204	Tunnel Machinery Operator	09
9206	Tunnel Foreman	12
9208	Tunnel Superintendent	14
9221	Deckhand	09
9223	Oiler	09
9226	Ships Carpenter	09
9228	Maintenance Welder Ferry	09
9230	Assistant Marine Engineer	10
9231	Chief Marine Engineer	13
9232	Pilot	10
9234	Master and Pilot	13
9236	Assistant Ferry Manager	14
9238	Ferry Manager	15
9241	Bridge Tender	07
9243	Chief Bridge Tender	10
9251	Marine Foreman I	09
9252	Marine Foreman II	12
9256	Marine Superintendent	14
9258	Senior Marine Superintendent	16
9260	Flight Safety Supervisor	15
9261	Airport Facilities Supervisor	17
9278	Core Drilling Supervisor	14
9281	Radiographic Technician I	11
9282	Radiographic Technician II	12
9287	Maintenance Construction Foreman I	09

DETAILED LISTING OF ALL CLASSIFIED POSITIONS
(Continued)

Class Number	Position Title	Salary Group
9288	Maintenance Construction Foreman II	12
9289	Maintenance Construction Foreman III	14
9291	Maintenance Construction Supervisor I	14
9292	Maintenance Construction Supervisor II	15
9295	Maintenance Construction Superintendent	16
9300	Engineering Construction Inspector	17
9301	Assistant Project Analyst	16
9302	Equipment Specialist	15
9401	Truck Driver I	02
9402	Truck Driver II	05
9403	Truck Driver III, Heavy Vans	07
9411	Motor Vehicle Serviceman	02
9416	Motor Vehicle Mechanic I	06
9417	Motor Vehicle Mechanic II	08
9418	Motor Vehicle Mechanic III	10
9421	Motor Vehicle Repair, Supervisor	14
9431	Motor Pool Supervisor I	05
9436	Supervisor of Rolling Equipment	12
9438	Manager, Transportation and Heavy Equipment	12
9441	Manager, Fleet Operations	16
9451	Tire Maintenance Specialist	14
9501	Sheet Metal Worker	06
9506	Electroplater I	09
9507	Electroplater II	11
9511	Machinist	10
9516	Welder Combination	08
9518	Welding Technician	16
9531	Sign Supervisor	12
9533	Sign Superintendent	15
9541	Shop Foreman I	09
9542	Shop Foreman II	12
9543	Shop Foreman III	13
9544	Shop Foreman IV	15
9548	Equipment and Services Superintendent	17
9552	Supervisor of Heavy Metal and Machine Shops, Corrections	11
9709	Ammunition Loader	09
9711	Radio Mechanic	09
9713	Radio Tower Mechanic	11
9714	Radio Specialist	11
9722	Communications Superintendent I	12
9723	Communications Superintendent II	14
9724	Communications Superintendent III	17
9726	Assistant Communications Officer	12
9727	Communications Officer	14
9729	Instrument and Office Machine Repairman I	09
9731	Instrument and Office Machine Repairman Trainee	06
9732	Instrument and Office Machine Repairman II	11
9733	Instrument and Office Machine Repairman III	12
9751	Traffic Recorder Technician I	09
9752	Traffic Recorder Technician II	12
9761	Audio Visual Technician	09

CLASSIFICATION SALARY SCHEDULE
 (For the fiscal year beginning September 1, 1969)

Salary Group	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
2	3780	3912	4044	4176	4320	4464	4608
3	4044	4176	4320	4464	4608	4764	4920
4	4320	4464	4608	4764	4920	5088	5256
5	4608	4764	4920	5088	5256	5436	5616
6	4920	5088	5256	5436	5616	5808	6000
7	5256	5436	5616	5808	6000	6204	6408
8	5808	6000	6204	6408	6624	6852	7080
9	6204	6408	6624	6852	7080	7320	7560
10	6624	6852	7080	7320	7560	7812	8076
11	7080	7320	7560	7812	8076	8352	8628
12	7560	7812	8076	8352	8628	8916	9216
13	8352	8628	8916	9216	9528	9840	10176
14	8916	9216	9528	9840	10176	10512	10872
15	9528	9840	10176	10512	10872	11232	11616
16	10176	10512	10872	11232	11616	12000	12408
17	10872	11232	11616	12000	12408	12816	13248
18	12000	12408	12816	13248	13692	14148	14628
19	12816	13248	13692	14148	14628	15108	15624
20	13692	14148	14628	15108	15624	16140	16692
21	14628	15108	15624	16140	16692	17244	17832

a. SALARY RATES FOR CLASSIFIED POSITIONS. (1) For the fiscal year beginning on September 1, 1969, within the limitation of funds available for salaries of classified positions, annual salary rates for classified positions shall be in accordance with the above Classification Salary Schedule. State employees who occupy classified positions authorized in this Act shall generally, subject to certain conditions and limitations noted below, receive a two step-increment salary increase for the fiscal year beginning September 1, 1969.

An employee who moves, from an exempt or line-item position to a classified position, shall receive an annual salary rate in the proper salary group which shall be determined by the agency head on the basis of the employee's experience and qualifications.

An employee whose classified position is reallocated by this Act to a higher salary group shall receive the step 1 rate in the higher salary group or the rate which he would have received had his classified position not been reallocated, whichever rate is higher. Provided, however, an employee whose classified position is reallocated by this Act to a higher salary group, may have his salary adjusted not more than two steps higher than otherwise provided by this section. Such additional adjustment shall be for the purpose of maintaining desirable salary relationships among employees in the affected positions, and shall have the prior approval of the Legislative Audit Committee.

An employee whose classified position is reallocated by this Act to a lower salary group shall receive the annual rate which he would have received had the position not been reallocated, not to exceed the step 7 rate of the lower salary group.

(2) PROMOTIONS. A promotion means a change in duty assignment of an employee within an agency from a position in one classification to a position in another classification in a higher salary group requiring higher qualifications such as a greater skill or longer experience, and involving a higher level of responsibility. When an employee is promoted to a position in a higher salary group, he will receive at least the minimum rate of the new salary range and may, at the discretion of the agency administrator, receive an annual rate up to and including the rate designated by the same step number which designated his former rate.

(3) DEMOTIONS. Demotion means a change in duty assignment of an employee from a position in one classification to a position in another classification in a lower salary group. An employee who is demoted shall have his salary reduced at least to a rate one increment below the rate he received before demotion.

(4) SALARY RATE DETERMINATION BY INTERAGENCY TRANSFERS. If, by agreement between the employee, the head of the agency presently employing him, and the head of another agency desiring the employee's services, an employee is transferred from one State agency to another, his salary rate will be subject to the following conditions:

(a) If the new assignment is in a position in the same designated salary group as the one from which he leaves, no increase in salary may be granted by virtue of the transfer. This provision shall also apply to intra-agency transfers.

(b) Where the new position is in a lower designated salary group, the employee shall be paid at a rate determined by the Subsection above relating to "Demotions".

(c) Where the new position is in a higher salary group, the employee may be paid not more than the rate determined by the Subsection above related to "Promotions".

(5) No salary adjustment authorized by this Section shall result in an employee receiving an annual salary rate in excess of the maximum rate of the salary group to which his classified position is allocated.

b. **HIRING POLICIES.** (1) New employees will normally be hired on Step 1 of the salary range to which the position is allocated, with the following exception:

Department heads may make appointments at rates below Step 1 either for periods of training or to meet prevailing salaries of localities in Texas encountered by the agency. Such employees may subsequently be brought to Step 1 of the designated salary range as the employee's experience and performance may warrant.

(2) An employee who leaves State employment may, at the discretion of the department head, be reinstated to a vacancy in the same agency and the same position classification held immediately prior to leaving. In such case, the employee may be paid at a step rate no higher than the same salary step number that designated his annual salary rate prior to his separation, provided, however, that no employee may be reinstated at a rate higher than the maximum salary step of the designated salary group.

c. **TEMPORARY ASSIGNMENT.** To facilitate the work of the State agencies any classified employee may, during emergencies or other special circumstances, be temporarily assigned to other duties for periods not to exceed three months.

d. **EMOLUMENTS.** For the purpose of conforming to the Position Classification Plan and prescribed salary ranges, boards, commissions or other executive State agencies shall set a fair value on any emoluments granted. Each institution or agency granting emoluments shall maintain with the State Comptroller a current record showing name, job title, and amount of each employee's emoluments. Unless otherwise specifically provided in this Act, the designated value of emoluments shall be deducted from the gross salary rate in determining the net monetary remuneration to which the employee is entitled.

e. **RECLASSIFICATIONS.** (1) As provided in the Position Classification Act of 1961, a position may be reclassified to another class of work in the Classification Plan as a result of classification audits or of program reorganizations by executive heads, or to a new classification properly established by the Classification Officer. Reclassification shall not be interpreted to mean a change in the employee's duty assignment, but only shall mean the proper definition of duties and classification of the position based upon duties actually performed by the employee; hence, a position shall be reclassified for the sole purpose of complying with the requirements of the Classification Act. Any reclassification which would result in changing the specified number of positions authorized by this Act, or which would result in placing the reclassified position in a higher salary group, shall have the prior approval of both the Classification Officer and the Legislative Audit Committee. Provided, however, that reclassifications made in accordance with this subsection shall not increase the total dollars appropriated to any agency nor increase the total number of positions authorized by this Act.

(2) If classification audits determine that positions are classified higher than is warranted by actual duty assignment, the employees occupying such positions may be subject to salary reduction under such policies and procedures as the Legislative Audit Committee may prescribe.

f. **PART-TIME EMPLOYEES.** Regular full-time positions paid out of funds appropriated for "salaries of classified positions" may also be filled by part-time employees. In computing the salaries of these employees, the rates of pay shall be proportional to the rates authorized for full-time classified employment. It is further provided that part-time employees as described in this subsection shall be subject to all of the provisions of this Section.

g. PAYROLL AFFIDAVIT. The Comptroller may not issue warrants for payment of salaries out of appropriations for "salaries of classified positions" until, as part of the payroll affidavit required in Article 4359, V.A.C.S., there is a statement to the effect that all classified employments have been made in accordance with the Position Classification Act of 1961 or the specific classification and position limitations prescribed in this Act.

h. Notwithstanding other provisions in this Article which authorize transfer of funds, no funds appropriated in this Act for salaries of classified positions may be transferred unless the language of this Act specifically authorizes the transfer of such funds appropriated for salaries of classified positions.

i. Agencies covered by Section 1 of this Article which employ personnel out of appropriation items other than those designated "Salaries of Classified Positions" shall make such employments in accordance with the provisions of the Position Classification Plan and the provisions of this Article related to classified positions.

j. SCHEDULE OF CLASSIFIED POSITIONS. Except as specifically authorized elsewhere in this Act, appropriations for "Salaries of Classified Positions" shall be expended by an agency to employ personnel only in those positions listed in the "SCHEDULE OF CLASSIFIED POSITIONS" which follows the agency appropriation. Each position title authorizes one full-time position except that: (1) an Arabic numeral following the title indicates the total number of positions authorized in that title; (2) when (UL) follows the position title, an unlimited number of positions is authorized within available appropriations; and (3) when the heading, "SCHEDULE OF CLASSIFIED POSITIONS (UL)", an unlimited number of positions is authorized for each position title. Appropriations for "SALARIES OF CLASSIFIED POSITIONS" may also be used to pay the salaries of positions exempted from the Classification Plan by the Governor under authority granted in Section 2 of the Position Classification Act of 1961.

k. PERSONNEL AND PAYROLL REPORTING PROCEDURES. To facilitate pre-audit of payrolls and classification audits to assure conformity with the provisions of this Act, and to provide the Legislative Audit Committee with current and accurate information on employment and wage rate practices in the State Government, the Comptroller and the State Auditor shall jointly promulgate and issue uniform procedures for personnel and payroll reporting for all state agencies.

l. CORRECTION OF ERRORS. In the event of obvious typographical error in listings of classified positions in this Act the Classification Officer shall, after consultation with the legislative appropriations committees staff and with the approval of the Legislative Audit Committee, make and give notice of such corrections as may be necessary to accomplish the purposes of the Classification Act and of this Act. Where Legislative intent cannot be determined from work papers and other appropriation committee records, the Classification Officer's recommendation to the Legislative Audit Committee shall be based upon job audits.

OTHER EMPLOYMENT POLICIES AND PROVISIONS

Sec. 2. METHOD OF SALARY PAYMENTS. A. All annual salaries appropriated by this Act shall be paid in twelve (12) equal monthly installments, except as otherwise provided in Article II of this Act. Except for patrolmen and other law enforcement positions in the Department of Public Safety which shall be paid only at the annual rates stipulated in the particular language accompanying the appropriations therefor, this paragraph shall not be construed so as to prevent the head of any other agency of the State from paying less than the maximum salary rates specified in this Act for line-item positions, or the employment of part-time employees to fill regular positions provided for in this Act, so long as the salary rates for such part-time employees are proportional to the regular rates for full-time employment.

It is further provided that agencies of higher education and the schools for the blind and deaf in Article IV of this Act which make contracts for less than a twelve-month period may pay salaries in equal monthly payments for the period contracted for.

b. No deduction shall be made from the salary or wages of any State employee who is called for jury service; nor shall such employee be required to account to the State for any fee or compensation received for jury service.

c. None of the moneys appropriated under this Act shall be used for the payment of salaries to any employee who accepts witness fees in contravention of the following provisions:

Any state official or employee called to appear in his official capacity in any judicial action or legislative investigation shall neither accept nor receive any witness fees for such a governmental appearance;

But if the appearance as a witness is not in an official capacity but is to testify from personal knowledge concerning matters related to the inquiry, then such employee or official shall be entitled to any customary witness fees;

And any state employee or official appearing as an expert witness shall be entitled to accept compensation for his appearance only when such appearance shall be made on his own time;

But this prohibition against accepting compensation shall not extend to any mileage or per diem allowance tendered to the state employee or official for expenses incurred while serving as a witness, unless the state official or employee has also made a claim for such expenses against the state, and in no instance shall there be double reimbursement for expenses.

d. OVERTIME. In order to reimburse employees for work performed in excess of the working hours required by Acts 1963, 58th Leg. p. 184, chapter 104 (codified as Art. 5165a, VACS) it is required that compensatory time be granted at the rate of 1 1/2 times the overtime performed within the same month (pay period) that said overtime was accrued. In the case of hospital employees, said employees shall be reimbursed with compensatory time at the rate of 1 1/2 times the overtime accrued in excess of eighty (80) hours over a fourteen (14) day consecutive period.

This provision shall not apply to medical personnel and employees employed in a bona fide executive, administrative or professional capacity, including any employee employed in the capacity of academic administrative personnel or teacher in elementary or secondary schools. Compensatory time for those employees excepted from this provision shall be determined by the Administrator of the agency or institution involved. Provided, however, that any agency or institution subject to the Fair Labor Standards Act, as amended, is authorized to reimburse employees for all authorized overtime by granting compensatory time as specified above or by paying money from funds appropriated by this Act at the rate of 1 1/2 times the regular rate for the overtime performed.

Sec. 3. SALARY PAYMENT, WITHHOLDINGS, DEDUCTIONS, AND MATCHING CONTRIBUTIONS. The disbursement of moneys appropriated in this Act for salaries and wages shall be subject to the provisions of Public Law No. 68, Seventy-eighth Congress, known as the Current Tax Payment Act of 1943, and any amendments thereto. The officers and employees of agencies for which appropriations are made in this Act also are authorized to make retirement deductions in accordance with the Teachers Retirement or Employees Retirement or Judiciary Retirement Acts on payroll forms prescribed by the State Comptroller, and the Comptroller is directed to issue warrants accordingly.

In each instance in which an operating fund or account is created by the provisions of this Act, the responsible officials of the State are

authorized to transfer into such operating fund or account sufficient moneys from local funds and Federal grants of funds to pay proportionally the costs of matching State employees retirement contributions and the State's share of Old Age and Survivors Insurance.

Sec. 4. POLITICAL AID AND LEGISLATIVE INFLUENCE PROHIBITED. None of the moneys appropriated by Articles I, II, III, and IV of this Act, regardless of their source or character, shall be used for influencing the outcome of any election, or the passage or defeat of any legislative measure. This prohibition, however, shall not be construed to prevent any official or employee of the State from furnishing to any Member of the Legislature, or to any other State official or employee or to any citizen, any information or facts pertinent to the official duties and responsibilities of the State agency he represents.

No employee of any State agency shall use any State-owned automobile except on official business of the State, and such employees are expressly prohibited from using such automobile in connection with any political campaign or any recreational activity.

None of the moneys appropriated by this Act shall be paid to any official or employee who violates any of the provisions of this Section.

The head or heads of each agency of the State shall furnish each employee of such agency with a copy of the three (3) paragraphs immediately preceding this one, and shall take a receipt therefor from each employee. The preceding sentence shall not be construed to mean that new receipts are to be obtained each year from continuing employees who have previously receipted for copies of identical provisions prohibiting political aid and legislative influence. The receipts shall be kept accessible for public inspection. The failure of a head of any agency of the State to comply with this paragraph constitutes malfeasance in office, and upon judgment so adjudicating such agency head shall be removed from office.

Sec. 5. PUBLICITY OF INDIVIDUALS RESTRICTED. None of the moneys appropriated under this Act shall be used by any agency of the State Government for the purpose of publicizing or directing attention to any individual official or employee of any agency of the State Government.

It is also provided that none of the moneys appropriated under this Act shall be used by any agency of the State Government for maintaining any publicity office or department, or for the employment of any person who has the title or the duties of a public relations agent, or press agent, or for paying any public relations firm or agent.

The policy and restrictions set out in this Section shall not be interpreted to prevent the head of any agency of the State, when he deems it necessary or desirable in the public interest, to issue through any of such agency's officials or employees any statement or information respecting the work, legal responsibilities, or activities of such agency. Such statement shall be issued, or such information imparted, in the name of the agency of the State but shall be issued under or have attached thereto the name of the official or employee authorized to issue the same.

It is also provided that any agency of higher education may continue to maintain and operate a news and information service for the benefit of the public which has been specifically authorized and approved by the governing board of such agency of higher education.

Sec. 6. EMPLOYEE WORKING HOURS AND HOLIDAYS. It is further provided that moneys appropriated for salaries and wages in this Act shall be expended only in accordance with the following conditions and limitations, and pursuant to Article 5165a, Vernon's Civil Statutes, as amended.

a. State offices shall remain open during the noon hours each working day with at least one person on duty to accept calls, receive visitors, or

transact business. The provisions of this paragraph shall not apply to executive and administrative offices of institutions of higher education.

b. Because of the congestion of traffic surrounding the Capitol area, agencies within that area may stagger the work day of their personnel within the working hours of 7:45 A.M. and 5:15 P.M., providing, however, that all agencies shall be open between the hours of 8 A.M. and 5 P.M. and maintain the eight-hour day and 40-hour week as provided in Article 5165a, Vernon's Civil Statutes, as amended.

c. Holidays for State employees shall be only those specified as follows:

<u>Holiday</u>	<u>For the Fiscal Year Ending August 31, 1970</u>
Labor Day	Sept. 1, 1969
Columbus Day	Oct. 12, 1969
Veterans Day	Nov. 11, 1969
Thanksgiving Day	Nov. 27, 1969
Christmas Day	Dec. 25, 1969
New Year's Day	Jan. 1, 1970
Robert E. Lee's Birthday	Jan. 19, 1970
Washington's Birthday	Feb. 22, 1970
Texas Independence Day	March 2, 1970
San Jacinto Day	April 21, 1970
Memorial Day	May 30, 1970
Jefferson Davis' Birthday	June 3, 1970
Independence Day	July 4, 1970

In addition to the holidays specified above, state agencies may close on December 24 and 26, 1969, to provide a Christmas holiday period.

Legal holidays and the Christmas holiday period to be observed by agencies of higher education and special schools under the State Board of Education shall not exceed the number of days specified in this Subsection; and the governing boards of the various educational institutions may adjust the actual observance of such holidays as will permit efficient academic schedules.

It is specifically provided, however, that agencies of the State designated in Articles I, II, and III of this Act may not substitute the observance of the holidays listed above, and the holidays provided for in this Section shall be observed only on the days upon which they fall. Holidays falling on Saturdays or Sundays shall not be observed by closing State offices on the preceding or following days except where specific days are authorized for a Christmas holiday period.

It is further provided that exceptions to the prohibition against substituting other days for holidays may be authorized by the head of an agency for employees who are required to work on holidays due to the continuing operation of the agency. Any employee who is required to work on any of the holidays mentioned in the Subsection, and who does work on any of the said holidays, shall be entitled to compensating time off to be taken on such day as may be mutually agreed upon by the employee and his supervisor.

Hourly wage workers continuously employed for six (6) months or longer may receive the same holidays, with pay, as that given employees on regular monthly basis.

Sec. 7. EMPLOYEE VACATION AND LEAVES. a. Annual employees of the State shall, without deduction in salary, be entitled to a vacation that is equivalent to not more than one normal working day for each month of service, not to exceed a total vacation of two normal work weeks in any one fiscal year.

Annual employees with fifteen (15) or more years of employment with the State shall be entitled to two normal work weeks plus five (5) additional normal working days of vacation in any one fiscal year.

Total accumulated leave to any employee may never exceed the equivalent of his earned vacation entitlement for the preceding two-year period. No employee shall be allowed any paid vacation entitlement until he has had continuous employment with the State for six (6) months.

In computing vacation time taken, time during which any employee is excused from work because of holidays shall not be charged against the employee's vacation.

If a State employee transfers directly from one State agency to another, he shall be entitled to credit with the newly employing agency for his accumulated but unused vacation entitlement, provided that his employment with the State is uninterrupted. No employee of the State shall be granted terminal annual or vacation leave subsequent to the effective day of the employee's resignation, dismissal, or separation from State employment.

b. Sick leave with full pay for regular employees of the State may be allowed at the rate of one normal working day for each full month of continuous employment, and accrued amounts of sick leave may be carried forward for a maximum period of three (3) years of continuous employment. The use of sick leave privileges shall be governed by the following provisions and restrictions.

An employee is not entitled to take sick leave with pay except when he or a member of his immediate family is actually ill. Malingering and other abuses of sick leave privileges shall constitute grounds for dismissal from employment by the State. Accumulated sick leave shall not constitute a claim for reimbursement when an employee leaves the employment of the State.

An employee who must be absent from duty because of illness shall notify his supervisor or cause his supervisor to be notified of that fact at the earliest practicable time.

To be eligible for accumulated sick leave with pay during a continuous period of more than three (3) working days, an employee absent due to illness shall send to the administrative head of his employing agency a doctor's certificate showing the cause or nature of the illness, or some other written statement of the facts concerning the illness which is acceptable to such administrative head.

Upon returning to duty after sick leave, an employee shall immediately complete sick leave application forms to be designed by the employing agency with the approval of the State Auditor. Approved application for sick leave shall be filed in the employing agency's personnel files.

Exceptions to the amount of sick leave an employee may take may be authorized by the administrative head or heads of any agency of the State provided such exceptions are authorized on an individual basis after a review of the merits of each particular case. A statement of any such authorized exceptions or the reasons for them shall be attached to the State agency's duplicate payroll voucher for the payroll period affected by such authorized exceptions.

Provided, however, that the foregoing provisions regarding sick leave shall not apply to State institutions of higher education which had established rules in effect prior to the adoption of this Act for sick leave for the non-academic and academic staffs of such institutions, and such sick leave policies may continue to be established by the governing boards of such institutions.

c. The administrative head of an agency shall grant an emergency leave to an employee because of a death in the employee's family. The death of the employee's spouse, parents, grandparents and children shall constitute adequate need for emergency leave. The administrative head of the agency may make a determination on other reasons for emergency leaves and shall grant an emergency leave, when in his determination, the employee shows good cause for such leave.

d. A leave of absence with full pay shall be provided any state employee who is called to active duty with the National Guard by the Governor of Texas. Such leave shall in no way be charged against the employee's vacation or sick leave privileges provided by this Act.

e. The administrative head or heads of each agency of the State shall require a record to be kept of the absences of each employee, and the reasons therefor whether from sickness, vacation, or leave of absence without pay. Such records shall be available for public inspection.

f. Funds appropriated in this Act for salaries and wages may be paid for accumulated sick leave time, vacation time, and compensatory time to the heirs of an employee when said employee dies while employed by the State of Texas. The amount of payment to be paid the heirs of such deceased State employee shall be determined by the number of days times the amount of salary said employee was being paid at the time of his death.

g. The State Auditor shall provide a uniform interpretation of the provisions herein contained on employee vacations and leaves, and shall report to the Governor and the Legislature any exceptions practiced by the various entities of the State Government.

Sec. 8. PAYMENTS FOR INJURIES. Pursuant to Chapter 377, Acts, 1959, Fifty-sixth Legislature, Regular Session (codified as Article 6822a), appropriations made in this Act for consumable supplies and materials, current and recurring operating expense, general operating expenses, other operating expenses, or general institutional expense, may also be expended for paying necessary drug, medical, hospital and laboratory expenses for the care and treatment of any State employee injured while performing the duties of any hazardous position to which he is assigned by his State employment. For the purposes of this Section, "hazardous position" shall mean one for which the regular and normal duties inherently involve the risk or peril of bodily injury or harm.

The expenditure of any appropriation for the purposes authorized by this Section shall have the approval of the Governor, shall be made only to the vendors of necessary drugs, medical, hospital or laboratory services, and shall not exceed the amounts appropriated for the purposes stipulated in the preceding paragraphs nor result in jeopardizing the financing of the regular functions or services of the respective State agency.

Where a State employee has received benefits through payments by the State pursuant to this Section, and also has received other liability benefits as a consequence of the same injury, such employee shall pay to the State Treasury all sums received or paid in his behalf as damages, for medical and hospital bills, up to but not in excess of the amounts of any such payments made by the State. No agency of this State which makes payments pursuant to this Section shall present the name of any employee who has failed to comply with this paragraph to the State Comptroller for the issuance of any Treasury warrant payable to such an employee.

The provisions of this Section shall not apply to any agency of the State authorized to provide workmen's compensation insurance for its employees.

Sec. 9. ABSENCE FROM THE STATE. None of the moneys appropriated in Article I of this Act or to the Central Education Agency may be expended for the salary of any officer or employee who is absent from the State and not on official State business for more than 30 days during any single fiscal year.

Sec. 10. USE OF ALCOHOLIC BEVERAGES. None of the moneys appropriated under this Act shall be used for the payment of salaries to any employee who uses alcoholic beverages while on active duty. None of the funds appropriated under this Act for travel expenses may be expended for alcoholic beverages.

Sec. 11. LIMITATIONS ON USE OF OTHER EXPENSE FUNDS FOR PAYING SALARIES AND WAGES. Funds appropriated in Articles I, II, and III of this Act, or for the Central Education Agency in Article IV of this Act, in items designated for consumable supplies and materials, current and recurring operating expense or capital outlay shall be expended only for items set out in the Comptroller's Manual of Accounts, Expenditure Classification, effective November 1, 1965, as amended, and numbered from 10 to 19 for "consumable supplies and materials," 20 through 28 for "current and recurring operating expense," and 60 to 69 for "capital outlay". It is further provided that such terms shall not include expenditures for personal services including salaries and wages, unless the language of those items explicitly authorizes such use.

It is also provided that any agency of the State specified in this Act is authorized to pay the premiums for bonding employees. Such bonds shall be of either individual position or blanket position type, as provided by House Bill No. 18, Fifty-sixth Legislature, Regular Session.

In those instances where the language of such items does explicitly authorize the use of such funds for paying salaries and wages, such employees shall not be paid a larger amount than that provided in the regular appropriated salary items for similar positions elsewhere in the State Government. In the event common laborers, skilled laborers, and mechanics cannot be obtained at the salary rates indicated in this paragraph, then the head of such agency of the State may pay for temporary employment only at rates not exceeding the prevailing wage scale paid in the locality where the temporary service is to be rendered.

TRAVEL REGULATIONS

Sec. 12. GENERAL TRAVEL PROVISIONS. a. The amounts specifically appropriated in this Act to each agency of the State for the payment of travel expenses are intended to be and shall be the maximum amounts to be expended by employees and officials of the respective agencies. None of the moneys appropriated by this Act for travel expenses may be expended unless the official travel and the reimbursement claims therefor are in compliance with the following conditions, limitations, and procedures:

b. "Designated Headquarters," as set out in Senate Bill No. 272, Fifty-sixth Legislature, shall be the area within the corporate limits of the city or town in which an employee is required to maintain his official headquarters. At a place not within the corporate limits of a city or town, his "designated headquarters" means the area within a five-mile radius of the place at which he is required to maintain his official headquarters.

c. Heads of agencies shall plan the travel of all employees under their authority so as to achieve maximum economy and efficiency. Travel expenses may be reimbursed from the appropriations made in this Act only where the purposes of travel performed are clearly for the conduct of the State's official business and in consonance with the legal responsibilities of the agency of the State represented.

None of the funds appropriated in this Act shall be used for the reimbursement for travel expenses incurred unless there is such a description in the expense account submitted to the Comptroller as to identify persons or places contacted and/or the nature of the official business of the State performed properly within the legal responsibilities of the agency; but this provision shall not contravene specific statutes providing otherwise.

Sec. 13. TRANSPORTATION ALLOWANCE. None of the moneys appropriated by this Act for travel expense may be expended to reimburse costs of transportation on official business except in compliance with the following conditions, limitations, and rules:

a. The rate of such reimbursement for the employee's personally owned automobile shall be ten (10) cents per mile. No additional expense incidental to the operation of such automobile shall be allowed. None of the moneys appropriated for travel expense for mileage within the State of Texas for use of personally owned automobiles shall be expended unless the shortest route between points is used. This shall also include the use of Farm-to-Market roads.

Reimbursement for out-of-state transportation for the use of personally owned automobiles together with per diem shall never exceed the cost of commercial first class transportation from the nearest airport and the per diem required had the employee traveled by such conveyance. The determination of the allowance due owners of personally owned automobiles in compliance with this paragraph shall be as follows: (1) Per diem shall be determined by the use of an airline schedule which would have sufficed for the performance of the official business. (2) Expenses of transportation to airfields from points where commercial air transportation is not available shall be allowed in addition to the cost of first class commercial air transportation. (3) When additional passengers are conveyed on out-of-state trips in personally owned automobiles they shall receive as their expenses per diem based on automobile travel time. (4) Persons traveling to points not served by airlines shall receive mileage and per diem based on actual miles traveled and other expenses as authorized elsewhere in this Act for out-of-state travel.

The rate of reimbursement to executive heads and key officials, including members of the Legislature, for travel in their personally-owned airplanes within the boundaries of the State of Texas and between points of necessary official business shall be sixteen (16) cents per highway mile.

b. An employee traveling by rented or public conveyance, or the commercial transportation company furnishing same, is entitled to a transportation allowance equal to the actual cost of necessary transportation for performing official business. This allowance shall not include federal taxes from which the employee and the State Government are legally exempt. Payment of said transportation allowance may be made by either of the following methods, upon selection by the executive head of the employing state department or agency in advance of authorized official travel:

(1) Where the employee pays for public transportation from his personal funds, receipts for such necessary transportation, excluding receipts for bus, taxi, or limousine fares in amounts of two dollars and fifty cents (\$2.50) or less, shall be obtained and attached to the employee's expense account when submitted. Receipts as used in this provision shall be evidence that transportation was purchased, but shall not be required for fares of two dollars and fifty cents (\$2.50) or less, whether in or out of city limits, or between two cities.

(2) Executive heads of state departments and agencies may request commercial transportation companies to furnish required transportation for official business to designated officials and employees of such departments and agencies, upon the presentation to cooperating transportation companies of transportation requests approved by the head of the department or agency requesting such transportation. The transportation request shall specify the class of transportation authorized.

The cost of such transportation services shall be billed monthly to the respective departments and agencies, and paid by the Comptroller upon the submission of a purchase voucher showing the detail of such furnished transportation and the approval by the respective department or agency.

To facilitate auditing and verification of such charges, transportation companies shall list on their billing the point of origin and point of destination of each trip and shall also show the tax status of the fare charged. The state department or agency shall attach to each account a complete statement setting out in detail why each trip listed was necessary in the operation and maintenance of that department or agency.

c. No claim for public transportation will be paid unless it is in compliance with this Section.

Sec. 14. PER DIEM ALLOWANCE. None of the moneys appropriated by this Act for travel expenses may be expended for reimbursing the cost of meals, lodging, or subsistence expenses incurred in official travel except in compliance with the following conditions, and limitations:

a. Rates of allowance. Each employee traveling on State business inside the boundaries of the State of Texas shall be allowed, in lieu of actual expenses incurred for meals and lodging, a flat per diem rate of not to exceed fourteen dollars (\$14).

Each employee traveling on State business outside of the boundaries of the State of Texas shall be subject to the same provisions as above except that the respective specified per diem rate shall be seventeen dollars (\$17). When both in-state and out-of-state travel occur in the same calendar day, the rate of travel allowance for all travel in that day shall be seventeen dollars (\$17) per diem.

b. Day defined. In computing the rates of per diem allowance in lieu of subsistence for continuous travel of more than twenty-four (24) hours, the calendar day (midnight to midnight) will be the unit, and for fractional parts of a day at the commencement or ending of such continuous travel, constituting a travel period, one-fourth ($\frac{1}{4}$) of the rate for a calendar day will be allowed for each period of six (6) hours or fraction thereof. A fraction of a per diem period is defined to be two (2) hours or more. The four (4) parts of the calendar day for in or out-of-state travel shall be as follows:

- (1) 12:01 a.m. to 6:00 a.m. (2) 6:01 a.m. to 12:00 a.m.
- (3) 12:01 p.m. to 6:00 p.m. (4) 6:01 p.m. to 12:00 p.m.

For continuous travel of less than twenty-four (24) hours, constituting a travel period which requires the securing of lodging, such period will be regarded as commencing with the beginning of the travel and ending with the completion thereof, and the per diem allowance shall be calculated in the same manner prescribed in the preceding paragraph.

c. The out-of-state allowance shall not apply to those employees whose duties customarily require them to cross state boundary lines in carrying out their day-to-day functions connected with official state business. These employees shall be reimbursed at the rate prescribed for the regular per diem allowance.

d. An employee whose duties require travel for periods which do not require him to sleep away from his designated headquarters shall receive a partial per diem allowance for meals rather than a per diem allowance. Such partial per diem allowance shall be determined by the head of the agency and shall be based upon a reasonable estimate of the actual cost of the meals involved. In computing the partial per diem allowance, the travel period shall commence at the time the employee departs from his designated headquarters. In no event will the partial per diem allowance exceed four dollars (\$4) per day.

e. When conditions warrant it and under rates established by the agency, persons authorizing travel may reduce the per diem allowance for any part of an employee's travel, provided that such employee shall be notified of such reduced per diem before being allowed to incur any expense. It is the intention of this Subsection that employees whose living costs are unusually low when engaged in travel, such as those camping out, need not be paid the full per diem allowance.

A traveling State employee may return to his headquarters daily or on the weekend rather than stay out at the State's expense and by so doing the expense involved shall be considered as State business, providing however, that the actual expense involved, including per diem, mileage, or public transportation in returning to headquarters daily or on weekends, shall never exceed the per diem allowance the employee would have received had he remained at this post of duty.

State's business as is applied to daily round trips, shall be determined by computing the transportation allowance and per diem on a daily basis, including the first and last day of the trip, and when the transportation allowance and per diem for that day exceed \$14.00 per day, only \$14.00 for that day will be allowed.

Sec. 15. TRAVEL BY OFFICERS AND EMPLOYEES OF AGENCIES OF HIGHER EDUCATION. None of the moneys appropriated by this Act may be expended for official travel expense incurred by members of governing boards, executive and administrative heads, or by any employee of State agencies of higher education except for official business as approved by the appropriate governing board. Official business shall include the formal presentation of original researches by an employee, if before a national international, regional, or state learned society, and if the travel for such purpose has been approved in advance.

For the purpose of either in-state or out-of-state travel, however, the respective governing boards may delegate their authority to authorize and approve official travel reimbursements from appropriations made in this Act, to presidents, chief executive heads, vice presidents or deans heading State systems or particular agencies of higher education, or to fiscal officers of such systems or agencies; provided that such delegations of authority shall specify the kind or nature of official travel to be approved and the termination date of such delegated authority, that such delegations are entered in the official minutes of the governing board, and that a copy of such delegations is filed with the Comptroller.

Sec. 16. EXCEPTIONS TO THE PER DIEM AND TRAVEL ALLOWANCES.

a. Judicial officers authorized by law and executive heads of State agencies, including the Executive Director of the Legislative Council, shall be reimbursed for their actual meals, lodging and incidental expenses (exclusive of expenses related to automobiles for which transportation allowance is paid as provided by Section 14a. of this Article) when traveling on official business either in or out of the State.

b. Employees of the Governor's Office and employees of other State agencies designated by the Governor to represent him officially at governmental meetings or conferences when held out of the State shall receive actual meal, lodging, and incidental expenses. State officials and employees who travel to represent the Governor officially at governmental meetings or conferences may be reimbursed for their expenses out of appropriations made to the agencies by which they are employed.

c. Any Assistant Attorney General, or representative of the Commission for the Blind, Comptroller of Public Accounts, State Health Department, the Department of Mental Health and Mental Retardation, the Department of Agriculture, the Adjutant General, the State Board of Education, the Department of Public Welfare, the State Highway Commission, the Railroad Commission, the Parks and Wildlife Department, the Texas Employment Commission, the Legislative Budget Board, the Legislative Council, the Legislative Reference Library, Secretary of State, State Auditor, or administrative officer of any higher education institution or agency, when

any of the employees of these departments are directed by the appropriate governing board or department head to represent the State of Texas outside the boundaries of the State of Texas, shall receive actual meals, lodging and incidental expenses, not to exceed thirty-five dollars (\$35) per day.

d. Members of the Legislature who serve on any board, council, committee or commission shall receive actual expenses for meals, lodging, and incidental expenses when traveling on official business inside and outside the state. Claims for reimbursements of such expenses shall be presented on forms prescribed by the Comptroller.

When traveling on official business inside the state, such Members of the Legislature shall be reimbursed for mileage on the same basis as is provided in this Act for other State officials and employees; and it is further provided that the same mileage rates shall apply to necessary travel to points within the state other than the seat of government. For necessary travel on official business outside the state, such Members of the Legislature shall be reimbursed for the actual cost of commercial transportation except that such cost shall not include Federal taxes from which such officials are exempt, or at the same mileage rate as is prescribed above in this paragraph where a personally-owned automobile or airplane is used for such travel.

Sec. 17. RESTRICTION ON REGISTRATION FEES: None of the moneys appropriated in this Act may be expended for dues, registration fees or any kind of similar expense incurred in joining or attending any type of organization, unless the membership is in the name of the State of Texas.

Sec. 18. PRISON PRODUCED GOODS. In order that all state agencies and institutions covered by this Act fully utilize funds herein appropriated, it is the intent of the Legislature that such agencies and institutions, shall purchase goods produced by the Texas Prison System when such goods are equal to or lower in price than goods of a comparable quality when purchased on the open market.

Sec. 19. PASSENGER VEHICLES. a. None of the moneys appropriated in this Act may be expended for the purchase, maintenance or operation of a passenger car or of airplanes designed for passenger transportation unless authority to do so is stated by the language of this Act. Where such authority is stated, the leasing, rental or purchase of an airplane, or the repair of an airplane, the cost of which is in excess of five thousand dollars (\$5,000), in any one fiscal year shall have the prior written approval of the Governor, and notice of such approval shall be filed with the Legislative Budget Board.

b. Only the following passenger-carrying vehicles are exempt from the restrictions on purchase, maintenance, and operation specified in this Section: panel, pickup and delivery trucks and trucks required for the conveyance of special equipment; motorcycle delivery units; dual-control automobiles used exclusively for driver training; passenger cars equipped with two-way radios, motorcycles, jeeps, and boats needed and used for fire prevention, fire fighting and other activities for safeguarding public safety, public property, or for criminal law enforcement; ambulances or other passenger vehicles specifically equipped and regularly used for ambulance services; buses and station wagons regularly used for the mass transportation of numbers of people and essential to the efficient management of the operating agency of the State.

c. An agency purchasing or operating passenger-carrying vehicles under the provisions of this Section shall file with the Comptroller by September 15, 1969, a list itemizing the passenger-carrying vehicles to be

maintained and operated. The list also shall be amended and corrected by such agency from time to time as the identity of passenger cars being maintained and operated within the prescribed limitation changes during the year, and none of the funds appropriated by this Act shall be available to such agency for expenditure unless and until this restriction has been complied with.

d. In those instances where the language of this Act authorizes the purchase of passenger cars, none of the appropriated funds so authorized shall be expended for the purchase of a passenger car having a wheelbase in excess of one hundred nineteen (119) inches; provided, however, that if passenger cars of longer wheel base are offered at lower prices, the Board of Control may purchase same.

Sec. 20. None of the funds appropriated in this Act shall be expended by any State agency, office, department, or institution for the purchase or maintenance of State-owned motor vehicles unless the particular State agency, office, department, or institution submits to the Legislative Budget Board and the Governor's Budget Office within thirty (30) days after the beginning of each fiscal year a complete list of all rules, regulations, and policies prohibiting and penalizing the personal use of State-owned passenger vehicles by employees.

OTHER PROVISIONS

Sec. 21. COOPERATION FOR THE GENERAL WELFARE. The executive departments and agencies of the State, when requested by the Governor, are authorized to transfer and to use available moneys appropriated in this Act for the purpose of rendering all practical assistance to the Governor or to State Departments and Agencies designated by him in making surveys and investigations and taking necessary action resulting therefrom, in the public interest; or for such other purposes as will aid the economic growth and general welfare of the State; and for civil defense and disaster relief functions as authorized by State law.

Sec. 22. TRANSFERS FOR CIVIL DEFENSE. In the event of a war attack upon the United States or a proclamation by the President that national safety is in danger, and in order to permit the diversion of sufficient moneys appropriated otherwise in this Act for meeting the emergency needs for citizens of this State resulting from such attack or danger, the Governor is hereby authorized to transfer moneys from any part of unobligated balances in any item or items appropriated by this Act for capital outlay, equipment, and new construction, to the appropriation account for the civil defense and disaster relief program of this State.

Such transfers shall be made by the State Comptroller upon the Governor's authorization, after notification to the State agency or agencies affected by such transfer.

The amounts of any such transfers, the name of the agency or agencies from which such appropriation transfers were made, and the objects and purposes for which such transferred amounts were expended in the civil defense and disaster relief program, are to be detailed in the Governor's message to the next session of the Legislature.

Sec. 23. REPORTING APPEARANCES BEFORE FEDERAL AND STATE AGENCIES. The Governor's office may require agencies of the State of Texas appearing before Federal agencies or agencies of other States to submit in writing to the Governor the purpose of such meetings and expression of the policies of the State agency concerning the subject matter of the meeting. After reviewing the policies, the Governor may require the State agency to conform to the policies of the State of Texas as outlined by the Governor and the Legislature before funds appropriated in this Act may be expended for necessary travel and other expenses connected with such appearances.

Sec. 24. ACCEPTANCE OF GIFTS OF MONEY. All bequests and gifts of money to state agencies named in this Act are hereby appropriated to the agency designated by the grantor and for such purposes as the grantor may specify; provided, however, that all such bequests and gifts of moneys, except those to the Department of Mental Health and Mental Retardation and institutions under its jurisdiction received from private sources, and to agencies and institutions named in Article IV of this Act, shall be deposited in the State Treasury and shall be expended in accordance with the provisions of this Act.

Sec. 25. FEDERAL FUNDS APPROPRIATED FOR USE. All funds received from the United States Government by the agencies of the State named in this Act are hereby appropriated to such agencies for the purposes for which the Federal grant, allocation, aid, or payment was made, subject to the provisions of this Act. Within thirty (30) days after the receipt of such Federal grants, allocations, aid or payments the agency receiving same shall file a report with the Governor and the Legislative Budget Board specifying the Federal Act or authority under which the funds were received, the amounts thereof and the purposes for which they were made.

Sec. 26. ACQUISITION OF PROPERTY. In order to conserve the moneys appropriated by this Act, the Board of Control, and the governing boards of the State institutions of higher learning either acting directly or through the Board of Control or through any other State agency in behalf of their respective institutions, are hereby authorized to negotiate purchases of commodities and supplies of any kind or character whatsoever needed by any State agency with the duly authorized agencies of the Federal Government. However, any such commodities or supplies so purchased shall be obtained at a price not to exceed the prevailing market value thereof, and if there be no market value then at the real or intrinsic value.

It is further provided that only for the purposes of the expenditures authorized in the preceding paragraph, the Board of Control and the governing boards of the State institutions of higher learning may waive the requirement of bidder's bond and performance bonds, otherwise required, in negotiating such purchases with the duly authorized representatives of the Federal Government.

Except as specifically authorized to do so by existing statutes, none of the agencies for which appropriations are made in this Act shall accept the donation of real property or expend any of the moneys appropriated herein for the purchase of real property without the expressed permission and authorization of the Legislature. It is further provided that the institutions of higher education are specifically authorized to accept gifts or devises of real property from private sources for the establishment of scholarships, professorships, or other trusts for educational purposes, provided such property will not hereafter require appropriations by the Legislature for operation, maintenance, repair, or the construction of buildings.

Sec. 27. SURPLUS PROPERTY. Receipts to any agency of the State Government specified in this Act which are received from the sale of surplus property, equipment, livestock, commodities, or salvage pursuant to the provisions of Senate Bill No. 190, Chapter 414, Acts, Fifty-fifth Legislature, Regular Session, 1957, as amended, are hereby appropriated to such State agency for expenditure during the fiscal year in which such receipts are received. Receipts from such surplus and salvage sales are to be credited to the appropriation item from which like property, equipment, livestock, or commodities would be purchased.

Sec. 28. EXCESS OBLIGATIONS PROHIBITED. No department or agency specified in this Act shall incur an obligation in excess of the amounts appropriated to it for the respective objects or purposes named. In the event this provision is violated, the State Auditor shall certify the fact and the amount of over-obligation to the Comptroller, and the Comptroller shall deduct an amount or amounts equivalent to such over-obligation from the salary or other compensation due the responsible disbursing or requisitioning officer or employee, and apply on the payment of the obligation. This provision is specified pursuant to Section 10, Article XVI, of the Constitution of Texas.

Sec. 29. DEFINITION OF U.B. The words "unexpended balance" or the abbreviation "U.B." when used in this Act means the unobligated balance left in the appropriation, and includes only that part of the appropriation, if any, which has not been set apart by the incurring of an obligation or commitment or indebtedness by the State agency in charge of spending such appropriation.

Sec. 30. REIMBURSEMENTS AND PAYMENTS. Any reimbursements received by an agency of the State for authorized services rendered to any other agency of the State Government, and any payments to an agency of the State Government made in settlement of a claim for damages, are hereby appropriated to the agency of the State receiving such reimbursements and payments for use during the fiscal year in which they are received.

The reimbursements and payments received shall be credited by the Comptroller to the agency's current appropriation items or accounts from which the expenditures of like character were originally made, or in the case of damage settlements to the appropriation items or accounts from which repairs or replacements are made; provided, however, that any refund of less than Fifty Dollars (\$50) to an institution of higher education for postage, telephone service, returned books and materials, cylinder and container deposits, insurance premiums and like items, shall be deposited to the current fund account of the institution in the State Treasury and such funds are hereby reappropriated.

Sec. 31. REFUNDS OF DEPOSITS. Any money deposited into the State Treasury which is subject to refund as provided by law shall be refunded from the fund into which such money was deposited, and so much as is necessary for said refunds is hereby appropriated.

Sec. 32. DORMANT ACCOUNTS. As provided in Article 4344a V.C.S., the State Comptroller shall, with the consent of the State Auditor and the State Treasurer, transfer the balances in any dormant account to the General Revenue Fund.

Sec. 33. SALES OF LISTS. The proceeds of all sales of lists which are prepared by State agencies for which appropriations are made in this Act shall be deposited to the credit of the appropriation item out of which the costs of preparation are made.

Sec. 34. AUDITS. None of the appropriations herein made shall be used to employ any firm or person to audit the books of any department, board, commission, institution or State agency, this being the duty of the State Auditor; provided, however, that in any instances where the funds available to said State Auditor are not, in his judgment, sufficient for any requested or contemplated audit, the department head or heads having authority to disburse the appropriations herein made are hereby authorized to direct the State Comptroller to transfer from any appropriations to the appropriation herein made for the State Auditor the amount which in the judgment of the State Auditor is necessary for the purpose of making such audit.

Any amount so transferred to the State Auditor shall be used by him for the actual costs of the specified audit, and any balances of such funds remaining at the end of any fiscal year are hereby appropriated to the State Auditor for the purpose of completing the audit or audits for which the funds were transferred. On the completion of any such audits any excess funds remaining shall be transferred by the State Auditor back to the department, board, commission, institution or agency from which transferred.

Sec. 35. MOVING EXPENSES. None of the moneys appropriated in this Act may be expended for paying expenses of moving the household goods or other property or personal effects of officers or employees, provided, however, that the State Building Commission, Texas Employment Commission, Highway Department, Liquor Control Board, Parks and Wildlife Department, Railroad Commission, Department of Public Safety, Water Development Board, Water Quality Board, and other agencies when specifically granted such authority by this Act, are authorized to pay costs of transporting and delivering only in State-owned equipment the household goods and effects of employees transferred by the named departments from one permanent station to another, when in the judgment of the department, the best interest of the state will be served by such transfer.

It is further provided that in the event State-owned equipment is not available, and to avoid imposing the hardship of an employee working in one location while his family and personal belongings are located elsewhere, the above authority may be extended to include the use of a commercial transportation company for the moving of the employees' household goods and other personal effects. Such State agencies may not utilize State funds for such purposes except upon presentation by the officer or employee of a bona fide receipt of payment for services rendered from a commercial transportation company.

State agencies which are specifically authorized above or elsewhere in this Act to use funds appropriated in this Act to move the household goods or personal effects of officials or employees transferred by official order to new permanent duty stations at State expense, shall file a report of such moves with the Legislative Budget Board by November 1 of the fiscal year. Such report is to cover the preceding fiscal year and include the number of such official transfers made, the employees' names and position titles, distances involved, and the detail of all expenditures for such transfers. It is specifically provided that the authority granted by this section shall not extend to new employees.

Sec. 36. INTERPRETATION OF ESTIMATES. In the event the amounts of Federal funds, local funds, or funds other than appropriations from the General Revenue Fund, have been estimated in this Act in sums greater than are actually received by the respective agencies of the State, this Act shall not be construed as appropriating additional funds from General Revenue to make up such differences. Wherever the language of this Act appropriates all receipts and balances from a specified source but uses an estimated amount to inform the Legislature and the public, the estimated figure is not to be construed as a limitation on the amount appropriated.

Sec. 37. VENDING MACHINES AUTHORIZED. Except in those areas which are now served by vendors operating under supervision of the Blind Commission, vending machines may be placed on State-owned Property or in State-owned Buildings only with the approval of the governing boards or commissions and such approval shall be recorded in the minutes of the body. A copy of the contract shall be filed with the State Board of Control showing the location within the agency and the terms of the

contract. Proceeds, net revenue, rentals or commissions received shall be accounted for as State revenue and the amount so collected is hereby appropriated to the institution, board, commission or agency for use as directed by the board or commission authorizing the installation. Vending machines located in areas or buildings now being serviced by vendors under the supervision of the Blind Commission must be operated under a joint contract with the machine owners and the vendors operating under the supervision of the Blind Commission.

Sec. 38. PAY STATION TELEPHONES AUTHORIZED. Pay station telephones may be located in the Capitol area only with the approval of the State Board of Control and the net proceeds of such installations shall be collected and deposited to General Revenue by the State Board of Control. In other areas pay telephones may be located in State-owned buildings or on State-owned land only with the approval of the governing board or commission and the net proceeds shall be collected and accounted for as State revenue and the amount so collected is hereby appropriated for use by the agency as determined by the governing board of commission.

Sec. 39. RESTRICTION ON EXECUTIVE TYPEWRITERS. None of the moneys appropriated herein may be expended for the purchase or rental of executive and/or proportional spacing typewriters, unless the head of the department makes an affidavit attached to the requisition for the purchase that the use of such typewriter shall be more economical than purchasing printed matter and such typewriter shall be in continuous use for at least six (6) hours a day.

Sec. 40. TYPEWRITER REPAIRS. Except for the State Highway Department and the State Health Department which maintain their own typewriter repair service, all other agencies of the State with appropriations made in Article I, Article III, and the Coordinating Board, Texas College and University System, and the Central Office of the Board of Regents, State Senior Colleges in Article IV of this Act and having either electric or manual typewriters located in Austin, shall have them repaired and maintained by the Board of Control. The Board of Control shall purchase all necessary repair parts and be reimbursed by the agencies for only the repair parts used. None of the funds appropriated in Articles I and III of this Act shall be expended for repair or maintenance service on typewriters located in Austin without the prior authorization of the Board of Control. The Board of Control shall establish such rules of procedure as will effect an orderly program for repair and maintenance of State-owned typewriters in Austin under the control of agencies in Articles I and III of this Act.

Sec. 41. RENTED MACHINES AND EQUIPMENT. None of the moneys appropriated in this Act shall be used for the rental of any equipment which exceeds a rental cost of \$1,000 per year (except for data processing equipment) without having the prior written approval of the Governor. Such approval shall be required before the request is processed by the Board of Control, and the State Comptroller or any local disbursing officer shall not issue warrants or checks in payment of equipment rentals without such prior approval. None of the moneys appropriated by this Act shall be paid to any seller who delivers any used or rented equipment in fulfillment of an order for new equipment, even though said equipment has been used by the agency placing the order.

It is further provided that none of the moneys appropriated by this Act may be expended for the purchase or rental of electronic tabulating or data processing equipment without the advance written approval of the Governor therefor. It is the expressed intent of the Legislature that existing tabulating and data processing installations of the State Government shall be efficiently utilized through interagency agreements with State departments and agencies needing such services, prior to the expenditure of public funds for separate and additional installations of such equipment.

Sec. 42. EMBOSSED OR ENGRAVED PRINTING. None of the moneys appropriated under this Act shall be used for the purchase of embossed or

engraved printing and stationery, except for the offices of the Governor, Lieutenant Governor, Speaker of the House, for Members of the Legislature, Attorney General, and for degrees or diplomas awarded by agencies of higher education.

Sec. 43. PURCHASES OF POSTAGE. None of the moneys appropriated in this Act shall be expended for postage stamps or post office box rent except on vouchers made payable to a United States Post Office, and the warrant or check shall be endorsed by the Postmaster from whom the purchase is made; provided, however, this restriction shall not apply in any reimbursement authorized under Section 31 of this Article.

If the expenditures for postage by any agency, other than the Legislature or an agency of higher education, exceed Eight Hundred Dollars (\$800) for the fiscal year, such agency shall install a postage meter machine and have all purchases of postage recorded on that postage meter machine, excepting purchases of stamps for field offices or traveling employees. The installation cost and rental of the postage meter machine shall be paid from appropriations itemized in this Act for general operating, current or recurring operating expense, other operating, maintenance, miscellaneous, or contingent expenses.

Sec. 44. COURT REPRESENTATION OF THE STATE. Except as otherwise provided by the Constitution or general or special statutes, the Attorney General shall have the primary duty of representing the State of Texas in the trial of civil cases, and none of the funds appropriated in this Act may be expended by any agency of the State Government to initiate a law suit or defend itself against any legal action unless such agency is represented in that particular action by the Attorney General or a member of his staff. Where the Attorney General, District Attorney, Criminal District Attorney, County Attorney, or other lawyer is required by constitutional or statutory provision to represent a State agency, State official, State board or State department, no compensation shall be paid from any appropriation made in this Act to any other attorney for representing the State of Texas in the trial of a civil law suit except in those cases where the Attorney General, District Attorney, Criminal District Attorney, County Attorney or other lawyer, as the case may be, has requested that the attorney or attorneys employed by the particular State agency, State official, State department or State board, assist with the trial of the particular law suit. This provision shall not, however, restrict a State agency, State official, State department or State board in the investigation and assembling of evidence in connection with a pending or prospective civil suit. Further, this provision shall not prohibit the foregoing State officials, State agencies, State boards or State departments and their employees from investigating, filing or presenting a claim, owing to the State of Texas, when such claim is filed with or presented to an individual, association, corporation, guardian, administrator, executor, receiver, trustee, legal representative, or probate court.

This provision was not intended and shall not restrict the Attorney General from employing special assistants to assist in the trial of civil suits to be paid from the appropriations therefor made to the Attorney General's Office.

Sec. 45. ARCHITECTURAL FEES. Architectural fees paid from funds appropriated in this Act shall be governed by the following schedule and provisions:

a. The schedule of fees to be paid an architect or architects for all professional services as set out below, based on the total cost of the work, shall not exceed the following amounts:

1. Architectural fees for services provided through the State Building Commission shall be in accordance with the fee schedule established by the State Building Commission under authority of Chapter 455, Acts of the Fifty-ninth Legislature, 1965, p. 926.

2. On multiple building projects where one building type is used in two (2) or more locations within the same project, the fees to be paid shall not exceed the following amount:

	<u>Cost of Project</u>	<u>Fee</u>
The first	\$ 200,000	5.5%
The next	300,000	5.0%
The next	500,000	4.5%
The next	1,000,000	4.0%
The next	1,000,000	3.5%
All Additional		3.5%

3. On individual projects and on multiple buildings projects not covered by Subsections (1) or (2) above, not to exceed six percent (6%) for new building construction and seven percent (7%) for remodeling and rehabilitation work.

b. The maximum fees specified shall include the costs of all professional services rendered by an architect or architects, and the aggregate contract price for services rendered by the consulting architect and the associate architect shall never exceed the applicable fee limitation set forth in Subsection (a) hereof.

c. Architectural fees shall include:

(1) The necessary conferences, and the preparation of preliminary studies;

(2) The production of complete architectural, mechanical and structural drawings, and specifications, including their proper correlation;

(3) Any other architectural services.

d. The architect shall supervise the construction of the work to such an extent as may be necessary to ascertain whether the work is being executed in conformity with his working drawings or specifications or directions; make recommendations on materials and equipment; check and report on contractors' proposals in connection with changes in the contract, and approve certificates of payment.

e. The State will furnish the architect a limited consulting service consisting of a complete site survey, soil analyses, and a program of the work outlining in detail the space requirements, their general arrangement, and the standards of types of construction.

f. When continuous field supervision or a clerk-of-the-works is deemed necessary by the State, such supervisory personnel shall be furnished by the State subject to approval by the architect. Such supervisory personnel shall be employees of the State.

Sec. 46. BUILDING ALTERATIONS PROHIBITED. None of the funds appropriated in this Act may be expended for removing walls, partitions or any other permanent part of the first and second State office buildings, the Supreme Court building, the Archives and Insurance buildings, except

for such renovations that may be necessary for new offices or departments moving into such buildings, unless otherwise authorized and provided for elsewhere in this Act, or upon the approval of the State Board of Control.

Sec. 47. MINUTES OF BOARD MEETINGS. a. The appropriations made in this Act are contingent upon adherence to the following procedure: in order that the Governor and the Legislature may be more adequately informed about the disposition and use of appropriations authorized from all funds, the governing bodies of the institutions, schools, and agencies of the executive branch of the government shall, upon request by the Governor or the Legislative Budget Board, cause to be filed with the Governor or the Legislative Budget Board, immediately upon transcription, certified copies of the minutes of board meetings. Any changes or subsequent corrections of minutes filed with the Governor and the Legislative Budget Board shall be similarly filed.

b. In addition, the appropriations to the agencies and systems of higher education in this Act are made contingent upon the filing, by said agencies and systems, of additional copies of minutes of board meetings and copies of budget requests with the Legislative Reference Librarian in the same manner as prescribed in the paragraph immediately above.

Sec. 48. ATTORNEYS. From and after September 1, 1969, should a vacancy occur in any department or institution of higher learning, not otherwise exempted, in Articles III or IV of this Act in a position which has as its primary function the practice of law and rendering of legal services and counsel, said position shall be filled only after having received the written approval of the Attorney General.

None of the funds herein appropriated may be expended for legal services until the Attorney General has given prior written approval for the employment of such personnel and the compensation to be paid. This provisions shall apply to all legal services except those rendered by personnel who are classified in the Position Classification Plan.

None of the funds appropriated in Articles II, III and IV of this Act, with the exception of funds appropriated to the Secretary of State, may be used for the delivery of a written legal opinion unless a copy of such opinion is furnished the Attorney General.

None of the funds appropriated in Articles II, III and IV of this Act, with the exception of funds appropriated to the State Library and for State-supported law schools, may be expended for purchase of law books without the approval of the Attorney General.

Sec. 49. None of the funds appropriated by this Act may be expended for creation of an additional police training academy except as specifically appropriated for in this Act.

Sec. 50. None of the funds herein appropriated may be used for the purchase, rental or contractual agreement for any type of electronic, mechanical or other interception devices used for the purpose of overhearing or recording oral conversation made in private or conversation made by wire without prior approval of the Governor.

Sec. 51. CENTRALIZED TELEPHONE SERVICE. This section shall apply to State departments and agencies in the Capitol complex area of Austin, Texas, which were utilizing the centralized telephone service commonly known as the "Centrex System" on March 1, 1965, and to any State agencies which thereafter elect to subscribe to such service.

Upon certification by the Board of Control as to the pro rata share of local service charges assessed to each such agency based upon equipment in use, plus long distance tolls and installation charges directly incurred by the respective State agencies, the Comptroller shall transfer from the items of appropriations for current and recurring operating expense to the affected State agencies, into a special operating fund within the Board of Control, the amounts so derived. For the fiscal year ending August 31, 1970, all income to the aforementioned operating fund is appropriated to the Board of Control for the payment of telephone services only.

Sec. 52. UNLISTED TELEPHONE NUMBERS PROHIBITED. None of the funds appropriated by this Act shall be expended by any State agency, official or employee thereof, for the payment of rental or toll charges on telephones for which numbers are not listed or available from "Information Operators" at telephone exchanges.

Sec. 53. It is specifically provided that prior to the expenditure of any funds which may be appropriated for Capitol renovation, such proposed expenditures shall be approved in advance, in writing, by the Lieutenant Governor and the Speaker of the House of Representatives.

Sec. 54. INTERPRETATION OF LEGISLATIVE INTENT. Interpretation of Legislative intent as it relates to the funds appropriated in this Act and the conditions, limitations and procedures relating thereto shall be the responsibility of the Attorney General. In the event of controversies or conflicts of interpretation, final determination of Legislative intent shall be made through opinions or rulings by the Attorney General, and the Comptroller of Public Accounts is directed to follow such opinions or rulings and adhere to the intent of the Legislature in the payment of claims from the funds appropriated in this Act.

It is further provided that the Comptroller shall not refuse to pass for payment a legal claim, factually justified, for which a valid appropriation has been made.

Sec. 55. ANNUAL REPORTS AND INVENTORIES. None of the moneys appropriated in this Act in Articles I, II, III, and to the Central Education Agency; the Special Schools under the State Board of Education; the Coordinating Board, Texas College and University System; the Teacher Retirement System; the Board of Regents, State Senior Colleges-Central Office; and the Cotton Research Committee of Texas: in Article IV of this Act, may be expended after a period of one hundred (100) days following the close of the fiscal year, unless there has been filed with the Governor, the Auditor, and the Legislative Budget Board an annual report as of August 31 of the preceding fiscal year by the executive head of each department or agency specified in this Act, showing the use of appropriated funds. The annual report shall include the following:

a. An annual financial report including a statement of assets, liabilities and fund balances and showing the true condition of all funds and accounts balances for which the department or agency head is responsible, and reflecting the actual cash on hand and on deposit in banks and in the State Treasury accounts, and moneys due the department or agency from all sources; values of consumable supplies and postage; values of inventories of movable equipment and other fixed assets; investments of bonds, notes, and other securities owned by any special funds under the jurisdiction of the department or agency; all other assets; and all sums of which the department or agency is liable for services rendered or goods received. The report shall also contain summaries by sources of all revenues collected or accruing to the State through the department or agency for the fiscal year immediately preceding; and a summary of appropriations, expenditures and all other disbursements of the department or agency for the fiscal year. The State Auditor is to approve all reports as to form and content.

b. A list of all bonded employees showing name, title, and amount of surety bond, together with the name of the surety company.

c. An analysis of space occupied by the department or agency showing the number of square feet rented and the number of square feet occupied in State-owned buildings; giving the location of such space by building name or address and the number of square feet devoted to office, warehouse or other designated uses, indicating the cost per square foot, cost per month, annual cost and lessor of all rented space, and such other information as may be of assistance in describing the space utilized by each State department or agency.

It is further provided that the State Auditor is to certify to the Comptroller of Public Accounts any and all departments which have not filed the required annual report within the specified time, and the Comptroller of Public Accounts is to withhold any salary warrants or expense reimbursement warrants to the heads or any employees of such departments or agencies as are on this certified list until such time as the State Auditor shall notify the Comptroller that such delinquent reports have been filed. The words "heads of departments or agencies" as used in this Section shall mean the elected and appointed officials, members of commissions, boards, etc., and the chief administrative officer of such department, board, commission, bureau, office, or agency of the State for which appropriations are made in this Act.

Any State department or agency expending local funds, or Federal funds not appropriated in dollar amounts hereinabove, shall, within thirty (30) days after the close of each fiscal year make a separate report to the Governor and the Legislative Budget Board on the expenditure of such funds including each personnel position paid and the amount expended for travel and other expense.

Sec. 56. BOOKKEEPING ERRORS. Should clerical or bookkeeping errors result in any monies being deposited into incorrect funds in or with the State Treasury or any monies being cleared from a trust and suspense fund to other than the proper fund, such erroneously deposited or cleared monies may be transferred to the correct fund or trust and suspense account within the State Treasury upon request of the administering department with the concurrence of the State Comptroller and the State Auditor, and so much as is necessary for said transfer is hereby appropriated.